

**SF Bay Area IRWMP Coordinating Committee Meeting Summary  
February 22, 2021  
Conference Call Dial-in Only**

**1. Roll Call – Appointed Functional Area Representatives Present**

<b>Water Supply- Water Quality</b>	<b>Wastewater- Recycled Water</b>	<b>Flood Protection- Stormwater</b>	<b>Watershed</b>	<b>Disadvantaged Communities</b>
<ul style="list-style-type: none"> <li>• Mark Seedall, CCWD</li> </ul>	<ul style="list-style-type: none"> <li>• Florence Wedington, EBMUD</li> </ul>	<ul style="list-style-type: none"> <li>• Mark Boucher, CCCFCWCD</li> <li>• Brian Mendenhall, Valley Water</li> </ul>	<ul style="list-style-type: none"> <li>• Josh Bradt, SFEP</li> <li>• Brenda Buxton, SCC</li> </ul>	

Others Present:

Lisa Bankosh, Vice-chair, Valley Water  
 Devon Becker, ACWD  
 Marco Berger, Multicultural Center of Marin  
 Tess Byler, San Francisquito Creek JPA  
 Craig Centis, City of Millbrae Public Works  
 Taylor Chang, SFPUC  
 Maddie Duda, Lotus Water  
 Natasha Dunn, SFEP  
 Maggie Dutton, CCWD  
 Adam French, Amah Mutsun Land Trust  
 Lorien Fono, BACWA  
 Terrie Green, Marin City Green  
 Dominic Gutierrez, DWR  
 Ryan Hirano, Woodard & Curran  
 Jennifer Krebs, representing Sonoma Water  
 Darcie Luce, SFEP  
 James Muller, SFEP  
 Cheryl Munoz, City of Hayward, representing BACWA  
 Michelle Novotny, SFPUC  
 Marisa Perez-Reyes, DWR  
 Leslie Perry, SFEP  
 Tonya Redfield, GHD  
 Kanyon Sayers-Roods, Association of Ramaytush Ohlone  
 Alex Tavizon, CIEA  
 Jing Wu, Valley Water

## **2. Status of Prop 84 Rounds 1-4**

At the start of the meeting, Taylor Chang made an announcement that changes have been made to the meeting agendas going forward to accommodate more time for stakeholder discussion. These changes are in response to stakeholder feedback about the lack of space during meetings for discussion. For example, the Status of Prop 84 Rounds 1-4 item is being shortened and the table attached to the meeting packet can be referenced. The equity discussion has been moved up in the agenda. Additional changes to the meeting agendas will be discussed at the next Coordinating Committee meeting.

James Muller gave an update on Round 4 Project 7 Mountain View Shoreline and Project 8 Eden Landing. Project 7 will be putting together a MOU in June. The South Bay Shoreline alternative project that will replace Project 8 will finish up bidding in April. SFEP will proceed with amending the grant after April.

Jennifer Krebs provided an AQPI update. Sonoma Water is compiling invoices through the end of 2020. Sonoma Water is confirming with NOAA on a project extension. Site visits occurred last week for potential C band radar siting. The C band radars would be funded under a different grant. NOAA is conducting a rain gauge network analysis to address current gaps in rain gauges in the Bay Area network.

## **3. Discussion of Actions to Improve Equity in Bay Area IRWMP**

Mr. Muller reported on the work to implement the new Coordinating Committee governance structure incorporating community and Tribal representatives. He hosted a couple calls already. The Tribal representatives may be able to participate as early as March or April.

Ms. Chang provided an update on the work to address equity with the Roundtable of Regions. She has been working with two representatives from the Yuba IRWM region to develop a draft work plan for the effort. That document was circulated to the Coordinating Committee for review prior to last month's meeting. The feedback was incorporated and the next step is to work with the Roundtable Steering Committee to figure out how the effort will be funded long term. The funding could be a two pronged approach. First, the Roundtable could approach DWR to potentially use Prop 1 funding. On a parallel path, funding could also be solicited from private donors, grants, and foundations. Ms. Chang is also seeking volunteers to participate in the effort. Alex Tavizon said he can participate. Adam French commented he is working with a Civic Spark fellow Rebecca Berg at DWR. She is working on convening a Tribal caucus at the Roundtable of Regions. Mr. French offered to put Ms. Chang in touch with Ms. Berg.

## **4. Discussion of 4-Party Funds**

Community members need funding to participate in Coordinating Committee meetings. Mr. Muller engaged with the 4 agencies in the 4-party agreement last month to discuss the use of the remaining 4-party funds (about \$44k) to support community and Tribal representatives to participate that otherwise wouldn't be able to. The funds could also be used to fund participation on Planning and Process Committee and Project Scoring Committee. The 4 agencies would need to amend the existing agreement. The 4 agencies include State Coastal Conservancy, Contra Costa County Flood Control and

Water Conservation District representing BAFPA, Marin Municipal Water District, and Bay Area Clean Water Agencies.

Mr. Muller is drafting a memo with details on the administration and how the funds would be used. Administratively, the funds currently sit with Marin Municipal Water District, but they could be transferred to ABAG.

There was general agreement that this sounds like a good use of the 4-party funds.

It is possible to provide compensation of \$75 per Coordinating Committee meeting. If there are 6 compensated representatives at every meeting, the funding would last about 10 years. However, if the funding was used to participate on sub-committees, it would likely last between 3-5 years. It's also possible to use the funds to get community and Tribal representatives to participate in the statewide equity effort.

Mark Boucher would need to check with the agencies under BAFPA if they have to approve another use of the money.

**Action Items:**

- Mr. Muller will move forward with addressing administration issues with the 4-party funds being used to support community and Tribal participation.

**5. Status of Prop 1 IRWM DACTIP**

Regarding grant administration, SFEP is working on amending the local project sponsors' contracts to include the next phase of work, which includes tap water quality testing and project development. Invoicing and reporting to the state is up-to-date. Going forward, Maddie Duda will be giving updates on the regional needs assessment. Ryan Hirano will give updates on capacity building. Josh Bradt will give update on project development. Mr. Muller will give updates on the tap water quality program.

Mr. Hirano has surveyed all the outreach partners on their top priority capacity building needs. Mr. Bradt is finalizing the work plans, schedules and budgets for phase 2 work. He is working with the partners to advance project proposals so they're ready for Prop 1 Round 2 implementation.

The DACTIP core team is finalizing the communication and engagement strategy for the tap water quality testing program. They will be working with each community to develop their own methodology for testing. The water quality lab will be under contract in March and will be able to start testing samples in late March/early April.

Terrie Green presented Shore Up Marin City needs assessment. Marin City is situated in a bowl shaped watershed and is part of unincorporated Marin County. It has a heritage of ship building in World War 2. Marin City is prone to impacts from sea level rise, chronic flooding, and emerging groundwater.

280 needs assessment surveys were conducted and findings were presented at 7 meetings to community members. Key findings include: 85% concerned about aging pipes; 68% worried about water

quality; 60% think flooding is the most important environmental issue. There are general concerns about tap water quality, mold/mildew, and flooding. 86% said education and awareness would help prepare for disastrous events.

Ms. Green reported that the project development activities will focus on one or more of the following: tap water and groundwater quality testing, water pollution testing, environmental hazard identification and assessment, public health impact assessment, comprehensive resilience plan for Marin City, infrastructure needs, habitat restoration, staff salaries/stipends/capacity building, advocacy, and stormwater pollution runoff from Highway 101.

Alex Tavizon gave an update on the Tribal outreach program. On January 27, Tribal Advisory Committee met and all Tribal members approved the final needs assessment. A 5<sup>th</sup> Tribal partner just joined the program. CIEA will be sending the tap water quality testing surveys to the Tribal partners soon to those who indicated they have a need or desire to have their tap water quality tested.

## **6. Status of Prop 1 Implementation Funding**

Leslie Perry reported that the final grant agreement has been received from DWR and it is being circulated for execution within ABAG.

Brian Mendenhall reported he is starting work with the Planning and Process Committee. He will be meeting with Devon Becker tomorrow to work through a list of tasks that the Planning and Process Committee would do versus the responsibilities of the Project Scoring Committee. He will bring the list to the next Coordinating Committee meeting to review. Mr. Mendenhall has been attending the TAC meetings to understand how the efforts can match up and make opportunities for communities and Tribes to participate in the sub-committees.

## **5. Discussion of Future Meeting Agendas**

Mr. Muller led the discussion on how the agenda and meetings can be improved to be able to better facilitate discussions. The DACTIP core team has come up with other ideas to improve future meetings and will bring those ideas to discuss at the next Coordinating Committee meeting.

KEY

Project entirely closed out except for ongoing Post-Performance Reports  
 Project with significant concerns

Critical Milestone achieved since last meeting.

<b>ABAG/DWR Grant Agreement #4600010575 - Round 2</b> Quarterly Status: Q25 materials under review Payments: Payment sent to Project 18 2/24/2021 Amendments: No update Site Visits: None Grant Term: December 31, 2021	<b>Construction Status Breakdown</b> Complete: 17 Underway: 0 Sig. Concerns: 1 Withdrawn: 1	<b>Funds (as of Q24)</b> Total Grant: \$20,000,000 Total Match: \$13,470,177.66 Grant Funds Spent: \$18,683,234.25 (93.4%) Match Funds Documented: \$12,795,577.66 (93.4%)
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Project # and Title	Project Sponsor	Construction Implementation Status	Project Completion Site Visit Date	Engineer's Cert of Completion Rcvd (Y/N)	Submission Date for Final Invoice	Project Completion Report Status	Retention Requested (Y/N)	Retention Paid (Y/N)	Post-Performance Report # Submitted	Anticipated Date Retention Release Invoice Issued to DWR
01_Bay Area Regional Water Conservation & Education Program	Solano County Water Agency	Complete	Mar-19	N/A	Submitted	Approved by DWR	Y	Y	#1	Closed
02_East Bayshore Recycled Water Project Phase 1A (Emeryville)	EBMUD	Complete	Nov-16	Y	Submitted	Approved by DWR	Y	Y	#3	Closed
03_Lagunitas Creek Watershed Sediment Reduction & Managements	Marin Municipal WD	Complete	Nov-17	Y	Submitted	Approved by DWR	Y	Y	#3	Closed
04_Marin/Sonoma Conserving our Watersheds, Agriculture BMPs	Marin RCD	Complete	Nov-17	Y	Submitted	Approved by DWR	Y	Y	None to Date	Closed
05_Napa Milliken Creek Flood Damage Reduction & Fish Passage Barri	County of Napa	Complete	Feb-18	Y	Submitted	Approved by DWR	Y	Y	#2	Closed
06_5th St. East & McGill Road Recycled Water	Sonoma Valley Cnty San Dist.	Complete	Nov-17	Y	Submitted	Approved by DWR	Y	Y	#1	Closed
07_Oakland Sausal Creek Restoration	City of Oakland Pub. Wks.	Complete	Apr-17	Y	Submitted	Approved by DWR	Y	Y	#3	Closed
08_Pescadero Water Supply & Sustainability	County of San Mateo	Complete	Mar-19	Y	Submitted	Approved by DWR	Y	Y	#1	Closed
09_Petaluma Flood Reduction, Water & Habitat Quality for Capri Cree	City of Petaluma	Complete	Feb-18	Y	Submitted	Approved by DWR	Y	Y	None to Date	Closed
10_Bayfront Canal/Atherton Channel Flood Improve & Habitat Restore	Redwood City	0%	None to Date	N	Oct-21	Draft #1 Oct 2021	N	N	None to Date	Dec-21
11_Regional Groundwater Storage & Recovery Phase 1A	SFPUC	Complete	Jun-17	Y	Submitted	Approved by DWR	Y	Y	#3	Closed
12_Richmond Breuner Marsh Restoration	East Bay Regional Park Dist.	Complete	Apr-17	Y	Submitted	Approved by DWR	Y	Y	#3	Closed
13_Infrastructure Upgrades for Water Supply & Quality	Roseview Heights Mutual Water	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn
14_SF Bay Climate Change Pilot Projects	SFEP & Oro Loma San Dist	Complete	Apr-17	Y	Submitted	Approved by DWR	Y	Y	#1	Closed
15_SF Airport Reclaimed Water Facility	SFO/City of San Francisco	Complete	Jul-20	Y	Submitted	Approved by DWR	Y	Y	#1	Closed
16_San Jose Green Streets & Alleys Demonstration	City of San Jose	Complete	May-18	Y	Submitted	Approved by DWR	Y	Y	#2	Closed
17_San Pablo Rheem Creek Wetlands Restoration	Contra Costa Water Dist.	Complete	Apr-17	Y	Submitted	Approved by DWR	Y	Y	#3	Closed
18_Upper York Creek Dam Removal & Ecosystem Restoration	City of St Helena	100%	Jan-21	N	Submitted	Draft #2 April 2021	N	N	None to Date	May-21
19_Students & Teachers Restoring a Watershed (North & East Bays)	Point Blue Conservation	Complete	Feb-18	N/A	Submitted	Approved by DWR	Y	Y	#1	Closed
20_Grant Administration	ABAG	N/A	N/A	N/A	Dec-21	Draft August 2021	N	N	N/A	Dec-21

<b>ABAG/DWR Grant Agreement #4600010883 - Round 3 (Drought Round)</b> Quarterly Status: All quarterly uploads complete Payments: Awaiting retention invoice execution for final LPSs Amendments: None Site Visits: None Grant Term: December 31, 2020	<b>Construction Status Breakdown</b> Complete: 9 Underway: 0 Sig. Concerns: 0 Withdrawn: 0	<b>Funds (as of Q19)</b> Total Grant: \$32,178,423 Total Match: \$25,121,180.72 Grant Funds Spent: \$32,153,548.10 (99.9%) Match Funds Documented: \$25,121,180.72 (100%)
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Project # and Title	Project Sponsor	Construction Implementation Status	Project Completion Site Visit Date	Engineer's Cert of Completion Rcvd (Y/N)	Submission Date for Final Invoice	Project Completion Report Status	Retention Requested (Y/N)	Retention Paid (Y/N)	Post-Performance Report # Submitted	Anticipated Date Retention Release Invoice Issued to DWR
01_Lower Cherry Aqueduct Emergency Rehabilitation	SFPUC	Complete	Oct-19	Y	Submitted	Final Approved by DWR	Y	N	#1	Apr-21
02_Zone 7 Water Supply Drought Preparedness	Zone 7	Complete	Aug-16	Y	Submitted	Final Approved by DWR	Y	Y	#3	Closed
03_Los Carneros Water Dist. & Milliken Sarco-Tulocay Recycled Water	Napa Sanitation District	Complete	Aug-16	Y	Submitted	Final Approved by DWR	Y	Y	#3	Closed
04_Sunnyvale Continuous Recycled Water Production & Wolfe Rd Pipe	Santa Clara Valley WD	Complete	May-18	Y	Submitted	Final Approved by DWR	Y	N	None to Date	Apr-21
05_DERWA Phase 3 Recycled Water Expansion	DSRSanDist/EBMUD	Complete	May-16	Y	Submitted	Final Approved by DWR	Y	Y	#3	Closed
06_Calistoga Recycled Water Storage Facility	City of Calistoga	Complete	Aug-16	Y	Submitted	Final Approved by DWR	Y	Y	#3	Closed
07_Drought Relief for South Coast San Mateo County	San Mateo RCD	Complete	Dec-20	Y	Submitted	Final Approved by DWR	Y	N	None to Date	Apr-21
08_Stinson Beach Water Supply & Drought Preparedness	Stinson Beach County WD	Complete	Mar-19	Y	Submitted	Final Approved by DWR	Y	Y	#2	Closed
09_Bay Area Regional Drought Relief Conservation Program	StopWaste	Complete	Mar-19	N/A	Submitted	Final Approved by DWR	Y	Y	#2	Closed
10_WaterSMART Irrigation with AMI/AMR	Marin Municipal WD	100%	Mar-19	N/A	Submitted	Final Approved by DWR	Y	N	None to Date	Apr-21
11_Grant Administration	ABAG	N/A	N/A	N/A	Submitted	Draft #1 January 2021	N	N	N/A	May-21

<b>ABAG/DWR Grant Agreement #4600011486 - Round 4</b> <b>Quarterly Status:</b> Invoice 32 submitted, DWR approved Q18 submittals <b>Payments:</b> Payments for Q17 received, MTC/ABAG processing <b>Amendments:</b> None during this reporting period <b>Site Visits:</b> None occurred this reporting period <b>Grant Term:</b> March 31, 2022							<b>Construction Status Breakdown</b> Complete: 3 Underway: 2 Sig. Concerns: 2 Withdrawn: 1			<b>Funds (as of Q18)</b> Total Grant: \$21,469,025 Total Match: \$22,395,709  Grant Funds Spent: \$9,328,471.36 (43.5%) Match Funds Documented: \$12,747,949 (55.6%)	
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Project # and Title	Project Sponsor	Construction Implementation Status	Project Completion Site Visit Date	Engineer's Cert of Completion Rcvd (Y/N)	Submission Date for Final Invoice	Project Completion Report Status	Retention Requested (Y/N)	Retention Paid (Y/N)	Post-Performance Report # Submitted	Anticipated Date Retention Release Invoice Issued to DWR
01_Grant Administration	ABAG	N/A	N/A	N/A	Dec-21	Dec-21	N	N	N/A	Mar-22
02_Anderson Dam Seismic Retrofit	Santa Clara Valley WD	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn
03_Marin 2020 AMI Phase II	Marin Municipal WD	97%	None to Date	N/A	Submitted	Draft #1 April 2021	N	N	None to Date	Jul-21
04_East Palo Alto Groundwater Supply	City of East Palo Alto	100%	Aug-18	Y	Apr-21	Draft #1 April 2021	N	N	None to Date	Jul-21
05_Coastal San Mateo County Drought Relief Phase II	San Mateo RCD	100%	None to Date	Y	Submitted	Final with DWR for review	N	N	None to Date	May-21
06_SFQuito Creek Flood Damage Reduction & Ecosystem Restore Phas	SFQuito Creek JPA	100%	Dec-19	Y	Submitted	Final Approved by DWR	Y	Y	#1	Closed
07_Mt View Shoreline Portion of SBSRP	State Coastal Conservancy	0%	None to Date	N			N	N	None to Date	
08_Eden Landing Portion of SBSRPR	State Coastal Conservancy	0%	None to Date	N			N	N	None to Date	
09_Novato Creek Flood Protection and Habitat Enhancement	State Coastal Conservancy	70%	None to Date	N	Dec-21	Draft #1 September 2021	N	N	None to Date	Dec-21

## **BAY AREA IRWMP - Draft list of responsibilities by Committee**

### **Planning and Process Committee (PPC):**

- Discuss regional IRWM priorities (i.e. regional projects such as those that support more than one county, multi-benefit projects, drought projects, DAC and tribal projects, etc.)
- Discuss DWR scoring criteria (to be sure everyone understands their rationale)
- Recommend any additional scoring criteria specific to the Bay Area for the PSC to use when reviewing applications
  - Include how scoring will be weighted.
  - CC will then vote to approve the final scoring criteria (DWR scoring criteria + CC-specific additional scoring criteria = total project score)
- Discuss representation goals for the PSC (funding area, geographical distribution, and representation of Tribes/DACs/other underrepresented groups)
  - Evaluate potential compensation for community representatives to participate.
  - Discuss conflict of interest (Previously this was allowed as long as there was no self-advocacy and those individuals abstained from scoring their own projects).
  - Recommend PSC makeup ((# of people, from certain locations, from certain disciplines, DAC, tribal, etc.)
- Discuss optimal number of projects (geographic, functional area, DAC/Tribal) to be recommended to DWR in the next grant cycle
- Discuss ways to create more integrated project applications (multi-agency/organization projects that span multiple functional areas/sub-regions) rather than so many individual projects.
- Discuss ways to help small non-profits, tribal groups, DACs, EDCs, etc. submit applications, both from a level of effort and application process perspective.
- Discuss how to incorporate working lessons from DACTIP committee to improve process
- Distribute notification of program funding and potential opportunities to community groups, Tribes, nonprofits, and other groups often not represented in implementation projects.
- Host informational workshop for applicants to improve understanding of process/approach prior to grant cycle kick-off. Clearly outline what applicants must submit for supplemental info/appendices (i.e. budget, etc.) and establish universal submission deadlines.
- Host follow-up Q&A workshop with PPC and PSC leads part way through submission period to answer questions applicants are encountering as they develop their applications. Consider inviting DWR to participate.

### **CC DECISION POINTS:**

1. Approve regional priorities
2. Approve regional criteria to use in addition to DWR criteria for purposes of evaluation and ranking
3. Approve workshop approach
4. Approve schedule

**Project Scoring Committee (PSC):**

- Hold transition meeting with PPC.
- Develop a transparent description of PSC review and selection process to post on webpage.
  - Discuss process
  - Discuss how scores will be reported out (i.e. average rank vs average score by reviewers)
- Clarify DAC eligibility criteria and explicit reasons for disqualification prior to project scoring review.
- Develop “definitions” sheet based on DWR’s PIF for the PSC members
- Schedule onboarding PSC meetings, any PSC workshops, and the PSC final project scoring meeting.
  - Host internal workshop on “how to use software/technical tools provided by the PSC” (i.e. Google Docs, Excel, pdf documents, PIF navigation, location of primary resources such as DWR solicitation materials, etc.).
- Discuss administration costs on the front end of project selection.
- Collect email addresses for a Point of Contact from projects proponents for questions/feedback.
- Send confirmation of receipts to all applicants that submitted projects (PIFs and required supplemental info).
- Address all technical scoring and review elements:
  - Develop applicant PIF forms and supplemental info format that the PSC review panel will use to evaluate projects
  - Incorporate CC-approved scoring criteria and weighting methodology into scoring spreadsheet
  - Develop collaborative Google Docs materials to facilitate PSC initial scoring process
  - Develop final project scoring spreadsheet (with transparent criteria and methodology fully outlined) as well as written summary of project scoring/selection process.
  - Review proposals and sort
- Host workshop with DWR for early priority proposal screening (if DWR offers workshop similar to Prop 1-Round 1)
- Work with applicants to address any DWR-requested modifications to proposed projects
- Develop draft recommendations for Coordinating Committee approval
- Provide applicant feedback where requested within 1 month of funding decision announcement

**CC DECISION POINTS:**

1. Approve written summary of PSC review and selection process before it is posted to website
2. Approve schedule for review and Coordinating Committee vote on priority projects
3. Approve list of priority projects to submit to DWR
4. Approve final application to DWR



**BAIRWMP Coordinating Committee**  
Schedule of Future CC Meetings

Date	Location
April 26, 2021	Virtual
May 24, 2021	Virtual
June 28, 2021	Virtual