

**SF Bay Area IRWMP Coordinating Committee Meeting Summary
 April 27, 2020
 Conference Call Dial-in Only**

1. Roll Call – Appointed Functional Area Representatives Present

Water Supply- Water Quality	Wastewater- Recycled Water	Flood Protection- Stormwater	Watershed	Disadvantaged Communities
<ul style="list-style-type: none"> • Steve Ritchie, SFPUC, Chair • Mark Seedall, CCWD 	<ul style="list-style-type: none"> • Cheryl Munoz, City of Hayward representing BACWA 	<ul style="list-style-type: none"> • Carol Mahoney, Zone 7 	<ul style="list-style-type: none"> • Josh Bradt, SFEP • Brenda Buxton, SCC • Judy Kelly, NBWA 	

Others Present:

Nicky Alexander
 Brad Arnold, Valley Water
 Lisa Bankosh, Valley Water
 Devon Becker, ACWD
 Marco Berger, Multicultural Center of Marin
 Jolene Bertetto, EBMUD
 Kait Byrne, City of Hayward
 Taylor Chang, SFPUC
 Chris Choo, Marin County
 Pat Costello, City of Napa
 Maddie Duda, Lotus Water
 Maggie Dutton, CCWD
 Natasha Dunn, SFEP
 Jarrad Fisher, San Mateo RCD
 Adam French, Amah Mutsun Land Trust
 Paul Gilbert-Snyder, EBMUD
 Andrew Hall, San Mateo RCD
 Wendy Hayes, Sonoma Ecology Center
 Minona Heaviland, Sonoma Ecology Center
 Ryan Hirano, Woodard and Curran
 Jennifer Krebs, representing SCWA
 Chris Lim, CCRC
 James Muller, SFEP
 Kellyx Nelson, San Mateo RCD
 Michelle Novotny, SFPUC

Leslie Perry, SFEP
Matt Sagues, MMWD
Jose Setka, EBMUD
Chelsea Spier, DWR
Alex Tavizon, CIEA
Aston Tennefoss, DWR
Brianna Whitney, San Mateo RCD

2. Status of Prop 84 Rounds 1-4

For Round 1, Josh Bradt reported that EBMUD on behalf of BACWA received final retention payment on April 10. The next step is to determine final split between BACWA and ABAG because both organizations shared grant administration duties.

For Round 2, Natasha Dunn reported that for Project 10 Bayfront Canal/Atherton Channel the city developing a MOU to justify the grant amendment. The project is expecting to go out to bid this summer. For Project 18 Upper York Creek Dam Removal, permits are expected within the next month and construction is planned for June and July. There is a site visit in planning for Project 15 San Francisco International Airport.

For Round 3, amendments are being drafted for Local Project Sponsor (LPS) contracts for Projects 1, 7, and 10 to extend the contracts. Q16 payments were sent out to LPS. 98% of grant funds have been spent and 100% match has been documented. The grant term is being extended through December 2020 due to COVID-19.

For Round 4, there are plans to extend the grant round in June. Modifications to Project 7 Mountain View Shoreline and Project 8 Eden Landing will be addressed in June. Project 6 San Francisquito Creek is the first completed project. Their final report is being reviewed by DWR.

Kellyx Nelson and Jarrad Fisher gave a presentation on San Mateo Resource Conservation District (SM RCD) activities. SM RCD provides services to farms, domestic users, and fish. Using water efficiently, minimize impact to environment, and water security are main goals for their water projects. These water projects aim to assess and address aging infrastructure. The focus is on measuring benefits and what can be done with the information. With Prop 84 Rounds 3 and 4 funding, SM RCD projects created 75 acre-feet (AF) of water storage, conserved 45 AF of water annually, assisted 25 farms, and assisted 6 domestic water systems. The projects were also able to enhance 25-100% of stream flow at critical times. Additionally SM RCD was able to leverage IRWM funding to get an additional \$6 million in funds from other entities.

Regarding AQPI, Jennifer Krebs reported Sonoma Water is working on invoice 10 to DWR. NOAA and other staff working on the project are working on siting the C-Band radar, and installing the East Bay and Montara Mountain Radars. A Users Group meeting will be held at the end of May to debrief on this winter's data.

3. Status of Prop 1 IRWM DACTIP

All invoicing is being done on a monthly basis. The grant round will be extended due to COVID-19. The outreach partners are finishing their data collection and the majority of partners are discussing potential solutions with their communities. However, there have been delays in data collection and project development. There is a concern the outreach partners won't be ready in time for Prop 1 implementation Round 2. DWR has said Round 2 will likely be announced in 2021. James Muller requested the Coordinating Committee draft a letter addressed to DWR that documents the concerns about project readiness.

Gregory Pierce has been hired to provide technical assistance for the tap water quality testing program. A competitive solicitation was released and a selection panel reviewed the submissions. The selection panel included SFEP, Maddie Duda, Ryan Hirano, CIEA, Amah Mutsun, and Marin RCD. In May, SFEP will be sending out monthly updates to all project partners that include an overview of the CC meetings, TAC meetings, and tap water quality project meetings.

There was a question about what projects are fundable through IRWM for DAC and Tribal projects. DWR provided guidance by pointing to Prop 1 implementation Round 1 guidelines as the best bet to follow. As concerns arise, Aston Teneffoss will discuss with DWR management.

Maddie Duda provided a programmatic update. Most partners are finished with their needs assessments. Some groups have been engaging with communities through COVID-related actions, i.e. providing meals and services. She is following up on the February 13 needs assessment findings workshop to understand what projects could be developed for funding under Round 2 implementation. She is working on the needs assessment for the homeless, but not doing any field work right now. There are discussions about contracting with a group to administer a survey.

Alex Tavizon reported out on the Tribal outreach. The next Tribal Advisory meeting is on May 7. North Coast representatives have been invited to share their work and answer questions. To complete the needs assessment work, an online survey has been sent out because in-person meetings had to be cancelled. While the use of the online survey is not ideal, it's helpful to get input from Tribal members. Tribes are interested in engaging with the tap water quality testing effort.

Action Items:

- Mr. Muller will draft a letter addressed to DWR that documents the concerns about project readiness for Prop 1 implementation Round 2 funding. He will work with Taylor Chang to put the letter on letterhead and get Steve Ritchie's signature.

4. Status of CC Governance Structure Changes

Ms. Novotny reported that she is working on language to describe the changes. The changes will be ready for adoption at the next Coordinating Committee meeting. The changes will need to be incorporated into the BAIRWMP during the next update.

5. Status of Prop 1 Implementation Funding

Leslie Perry reported the Bay Area funding region received the draft award on April 1. DWR had a couple conditions to address, which have been subsequently addressed. She will provide more updates next month.

6. Status of Plan Update

DWR gave official approval of Plan Update. All of the agencies that need to adopt the new Plan can move forward. The newest Plan is posted on the website. A template presentation and board agenda item has been distributed. Judy Kelly asked if the Board documents their approval of the Plan Update in the meeting minutes, would that be acceptable without a formal resolution? It was confirmed a formal resolution is not needed.

Action Items:

- Ms. Novotny requested she receive copies of resolutions approving the Plan Update by each agency's board.

7. Announcements and Next Steps

Ms. Chang made an announcement about the most recent Roundtable of Regions call. The Roundtable is looking for data on job creation from IRWM projects. They are also looking for successful IRWM project stories to highlight on their website.

The Bay Area is expected to extend the Shelter in Place through May, with some loosening. There is a good chance the May Coordinating Committee meeting will be virtual. There was discussion about moving the May meeting to May 18 or May 26 as it currently falls on Memorial Day.

BAIRWMP Coordinating Committee Meeting - Update on IRWM Grant Rounds 2, 3, & 4

Monday, May 18, 2020 - For Discussion

Prepared by J. Muller and N. Dunn

KEY

Project entirely closed out except for ongoing Post-Performance Reports
 Project with significant concerns

Critical Milestone achieved since last meeting.

<p>ABAG/DWR Grant Agreement #4600010575 - Round 2 Quarterly Status: Invoice 28 executed by DWR Payments: None Amendments: None Pending Site Visits: None Grant Term: December 31, 2020</p>	<p>Construction Status Breakdown Complete: 15 Underway: 2 Sig. Concerns: 2 Withdrawn: 1</p>	<p>Funds (as of Q20) Total Grant: \$20,000,000 Total Match: \$13,470,177.66 Grant Funds Spent: \$17,077,662.59 (85.3%) Match Funds Documented: \$9,899,778.72 (73.4%)</p>
---	--	--

Project # and Title	Project Sponsor	Construction Implementation Status	Project Completion Site Visit Date	Engineer's Cert of Completion Rcvd (Y/N)	Submission Date for Final Invoice	Project Completion Report Status	Retention Requested (Y/N)	Retention Paid (Y/N)	Post-Performance Report # Submitted	Anticipated Date Retention Release Invoice Issued to DWR
01_Bay Area Regional Water Conservation & Education Program	Solano County Water Agency	100%	Mar-19	N/A	Submitted	Draft awaiting DWR approval	N	N	None to Date	Jul-20
02_East Bayshore Recycled Water Project Phase 1A (Emeryville)	EBMUD	Complete	Nov-16	Y	Submitted	Final Approved by DWR	Y	Y	#3	Closed
03_Lagunitas Creek Watershed Sediment Reduction & Managments	Marin Municipal WD	Complete	Nov-17	Y	Submitted	Draft awaiting DWR approval	N	N	#2	Jun-20
04_Marin/Sonoma Conserving our Watersheds, Agricult BMPs	Marin RCD	100%	Nov-17	Y	Submitted	Approved by DWR	Y	Y	None to Date	Closed
05_Napa Milliken Creek Flood Damage Reduction & Fish Passage Barri	County of Napa	Complete	Feb-18	Y	Submitted	Approved by DWR	Y	Y	None to Date	Closed
06_5th St. East & McGill Road Recycled Water	Sonoma Valley Cnty San Dist.	Complete	Nov-17	Y	Submitted	Final Approved by DWR	Y	Y	None to Date	Closed
07_Oakland Sausal Creek Restoration	City of Oakland Pub. Wks.	Complete	Apr-17	Y	Submitted	Final Approved by DWR	Y	Y	#3	Closed
08_Pescadero Water Supply & Sustainability	County of San Mateo	100%	Mar-19	Y	Submitted	Awaiting DWR approval	N	N	None to Date	Jul-20
09_Petaluma Flood Reduction, Water & Habitat Quality for Capri Cree	City of Petaluma	99%	Feb-18	Y	Jun-20	On hold for final invoice submittal	N	N	None to Date	Aug-20
10_Bayfront Canal/Atherton Channel Flood Improve & Habitat Restore	Redwood City	0%	None to Date	N	Oct-20	Draft #1 Oct 2020	N	N	None to Date	Dec-20
11_Regional Groundwater Storage & Recovery Phase 1A	SFPUC	Complete	Jun-17	Y	Submitted	Final Approved by DWR	Y	Y	#3	Closed
12_Richmond Breuner Marsh Restoration	East Bay Regional Park Dist.	Complete	Apr-17	Y	Submitted	Final approved by DWR	Y	Y	#2	Closed
13_Infrastructure Upgrades for Water Supply & Quality	Roseview Heights Mutual Water	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn
14_SF Bay Climate Change Pilot Projects	SFEP & Oro Loma San Dist	Complete	Apr-17	Y	Submitted	Final Approved by DWR	Y	Y	None to Date	Closed
15_SF Airport Reclaimed Water Facility	SFO/City of San Francisco	98%	Tent April 2020	Y	In review	Draft #1 in review	N	N	None to Date	Aug-20
16_San Jose Green Streets & Alleys Demonstration	City of San Jose	Complete	May-18	Y	Submitted	Final Approved by DWR	Y	Y	None to Date	Closed
17_San Pablo Rheem Creek Wetlands Restoration	Contra Costa Water Dist.	Complete	Apr-17	Y	Submitted	Final Approved by DWR	Y	Y	#3	Closed
18_Upper York Creek Dam Removal & Ecosystem Restoration	City of St Helena	0%	None to Date	N	Oct-20	Draft #1 Oct 2020	N	N	None to Date	Dec-20
19_Students & Teachers Restoring a Watershed (North & East Bays)	Point Blue Conservation	Complete	Feb-18	N/A	Submitted	Awaiting DWR approval	N	N	None to Date	Jun-20
20_Grant Administration	ABAG	N/A	N/A	N/A	Oct-20	Draft August 2020	N	N	N/A	Dec-20

<p>ABAG/DWR Grant Agreement #4600010883 - Round 3 (Drought Round) Quarterly Status: Invoice 25 (Q17) has been approved by DWR. Invoice 28 (Q18) materials have been received and will be uploaded to DWR at the end of May. Payments: Payment for Invoice 25 (Q17) is expected in July. Amendments: SFEP has amended the SMRCD contract and is currently working on finalizing the SFPUC and MMWD amendments. SFEP will submit a Grant Agreement amendment request to extend the grant in June. Site Visits: None this period Grant Term: September 30, 2020</p>	<p>Construction Status Breakdown Complete: 6 Underway: 4 (all over 60%) Sig. Concerns: 0 Withdrawn: 0</p>	<p>Funds (as of Q17) Total Grant: \$32,178,423 Total Match: \$25,121,180.72 Grant Funds Spent: \$31,680,428.84 (98%) Match Funds Documented: \$25,121,180.72 (100%)</p>
---	--	--

Project # and Title	Project Sponsor	Construction Implementation Status	Project Completion Site Visit Date	Engineer's Cert of Completion Rcvd (Y/N)	Submission Date for Final Invoice	Project Completion Report Status	Retention Requested (Y/N)	Retention Paid (Y/N)	Post-Performance Report # Submitted	Anticipated Date Retention Release Invoice Issued to DWR
01_Lower Cherry Aqueduct Emergency Rehabilitation	SFPUC	95%	Oct-19	Y	Submitted	draft #1 Spring 2020	N	N	None to Date	Jul-20
02_Zone 7 Water Supply Drought Preparedness	Zone 7	Complete	Aug-16	Y	Submitted	Final Approved by DWR	Y	Y	#3	Closed
03_Los Carneros Water Dist. & Milliken Sarco-Tulocay Recycled Water	Napa Sanitation District	Complete	Aug-16	Y	Submitted	Final Approved by DWR	Y	Y	#3	Closed
04_Sunnyvale Continuous Recycled Water Production & Wolfe Rd Pipe	Santa Clara Valley WD	100%	May-18	N	Submitted	Draft #1 Winter 2019	N	N	None to Date	Mar-20
05_DERWA Phase 3 Recycled Water Expansion	DSRSanDist/EBMUD	Complete	May-16	Y	Submitted	Final Approved by DWR	Y	Y	#3	Closed
06_Calistoga Recycled Water Storage Facility	City of Calistoga	Complete	Aug-16	Y	Submitted	Final Approved by DWR	Y	Y	#3	Closed
07_Drought Relief for South Coast San Mateo County	San Mateo RCD	99%	Jun-17	N	May-20	Draft #1 Spring 2020	N	N	None to Date	Sep-20
08_Stinson Beach Water Supply & Drought Preparedness	Stinson Beach County WD	Complete	Mar-19	Sep-18	Submitted	Final Approved by DWR	Y	Y	#1	Closed
09_Bay Area Regional Drought Relief Conservation Program	StopWaste	100%	Mar-19	N/A	Submitted	Final Approved by DWR	Y	Y	None to Date	Closed
10_WaterSMART Irrigation with AMI/AMR	Marin Municipal WD	90%	Mar-19	N/A	Jun-20	Draft #1 Summer 2020	N	N	None to Date	Jun-20
11_Grant Administration	ABAG	N/A	N/A	N/A	Sep-20	Draft #1 Fall 2020	N	N	N/A	Dec-20

ABAG/DWR Grant Agreement #4600011486 - Round 4 Quarterly Status: Invoice 24 (Q15) submittals were received and will be uploaded to DWR at the end of May. Payments: Payment for invoice 21 (Q14) was received May 04, 2020. Checks have been sent out to LPSs. Amendments: SFEP will move forward with amending the Grant Agreement for SMRCD as DWR has requested that we wait until next quarter to amend projects 07 and 08 to assess progress Site Visits: None occurred this reporting period Grant Term: December 31, 2020							Construction Status Breakdown Complete: 2 Underway: 3 Sig. Concerns: 2 Withdrawn: 1			Funds (as of Q14) Total Grant: \$21,469,025 Total Match: \$22,395,709 Grant Funds Spent: \$8,601,771.72 (40%) Match Funds Documented: \$12,747,949 (55.6%)	
---	--	--	--	--	--	--	--	--	--	---	--

Project # and Title	Project Sponsor	Construction Implementation Status	Project Completion Site Visit Date	Engineer's Cert of Completion Rcvd (Y/N)	Submission Date for Final Invoice	Project Completion Report Status	Retention Requested (Y/N)	Retention Paid (Y/N)	Post-Performance Report # Submitted	Anticipated Date Retention Release Invoice Issued to DWR
01_Grant Administration	ABAG	N/A	N/A	N/A	Jun-21	Dec-20	N	N	N/A	Aug-21
02_Anderson Dam Seismic Retrofit	Santa Clara Valley WD	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn
03_Marin 2020 AMI Phase II	Marin Municipal WD	66%	None to Date	N/A	Sep-20	Draft #1 September 2020	N	N	None to Date	Aug-20
04_East Palo Alto Groundwater Supply	City of East Palo Alto	100%	Aug-18	Jul-18	Jun-20	Draft #1 August 2020	N	N	None to Date	Dec-20
05_Coastal San Mateo County Drought Relief Phase II	San Mateo RCD	95%	None to Date	Apr-19	Feb-20	Draft #1 July 2020	N	N	None to Date	Aug-20
06_SFQuito Creek Flood Damage Reduction & Ecosystem Restore Phase 2	SFQuito Creek JPA	100%	Dec-19	May-19	Submitted	Approved by DWR	N	N	None to Date	Mar-20
07_Mt View Shoreline Portion of SBSRPR	State Coastal Conservancy	0%	None to Date	N			N	N	None to Date	
08_Eden Landing Portion of SBSRPR	State Coastal Conservancy	0%	None to Date	N			N	N	None to Date	
09_Novato Creek Flood Protection and Habitat Enhancement	State Coastal Conservancy	10%	None to Date	Dec-20	Dec-20	Draft #1 December 2020	N	N	None to Date	Jul-21



**Coordinating Committee
San Francisco Bay Area
Integrated Regional Water Management Plan
c/o San Francisco Public Utilities Commission
525 Golden Gate Avenue
San Francisco, CA 94102**

INSERT DATE

Carmel Brown
Financial Assistance Branch Chief
California Department of Water Resources
Sacramento, California
Carmel.Brown@water.ca.gov

Ms. Carmel Brown,

I hope this letter finds you well and in good health. I am writing on behalf of the Bay Area IRWM Coordinating Committee (CC) today to bring forward a concern that has arisen with the advent of the COVID-19 pandemic as it relates to our work in the region to engage communities under the Disadvantaged Community and Tribal Involvement Program. As I'm sure you are aware, this work is a stepwise process that works with communities throughout the Bay Area to conduct needs assessments and to engage them in advancing projects to address these needs that can be proposed for the next round of Proposition 1 funding.

This work requires a great deal of community input that has traditionally been provided at community meetings, events, and other in-person activities. Since the Governor's executive order N-33-20, which required California residents to stay home or at their place of residence, our project partners have had to cease all in person outreach work. We are working with 12 community outreach partners and 5 tribes who are in various stages of their needs assessment work. Three partners are still collecting survey data in their communities. The rest of the partners are working closely with communities to report back the survey findings and to begin developing project ideas. Our outreach partners are exploring digital opportunities to achieve their work plans, but this is largely exploratory and presents a unique barrier to participation for some.

As a region, we've been working diligently to ensure our assessments and project development work are advancing to ensure we are prepared for the next round of Proposition 1 funding. The unexpected impediment to this work has given rise to a concern that the region may not be prepared to propose projects resulting from this work in the next round of Proposition 1 funding. The CC has been informed that the state is considering delaying the anticipated release date of the next Prop 1 PSP. We would like to encourage the state to delay the release of the next PSP to allow project partners and communities to complete their work and participate fully in the next round of funding.

Currently, given the uncertainty of the COVID-19 crisis, the CC does not advocate for a specific release date. Rather, the Coordinating Committee is asking that the state take into consideration the current level of disruption to the described work and adaptively consider the next PSP release date as the situation develops.

We greatly appreciate your attention to this matter and look forward to working with you and your team at the Department of Water Resources to ensure our communities can complete their work and participate in the next round of Proposition 1 funding.

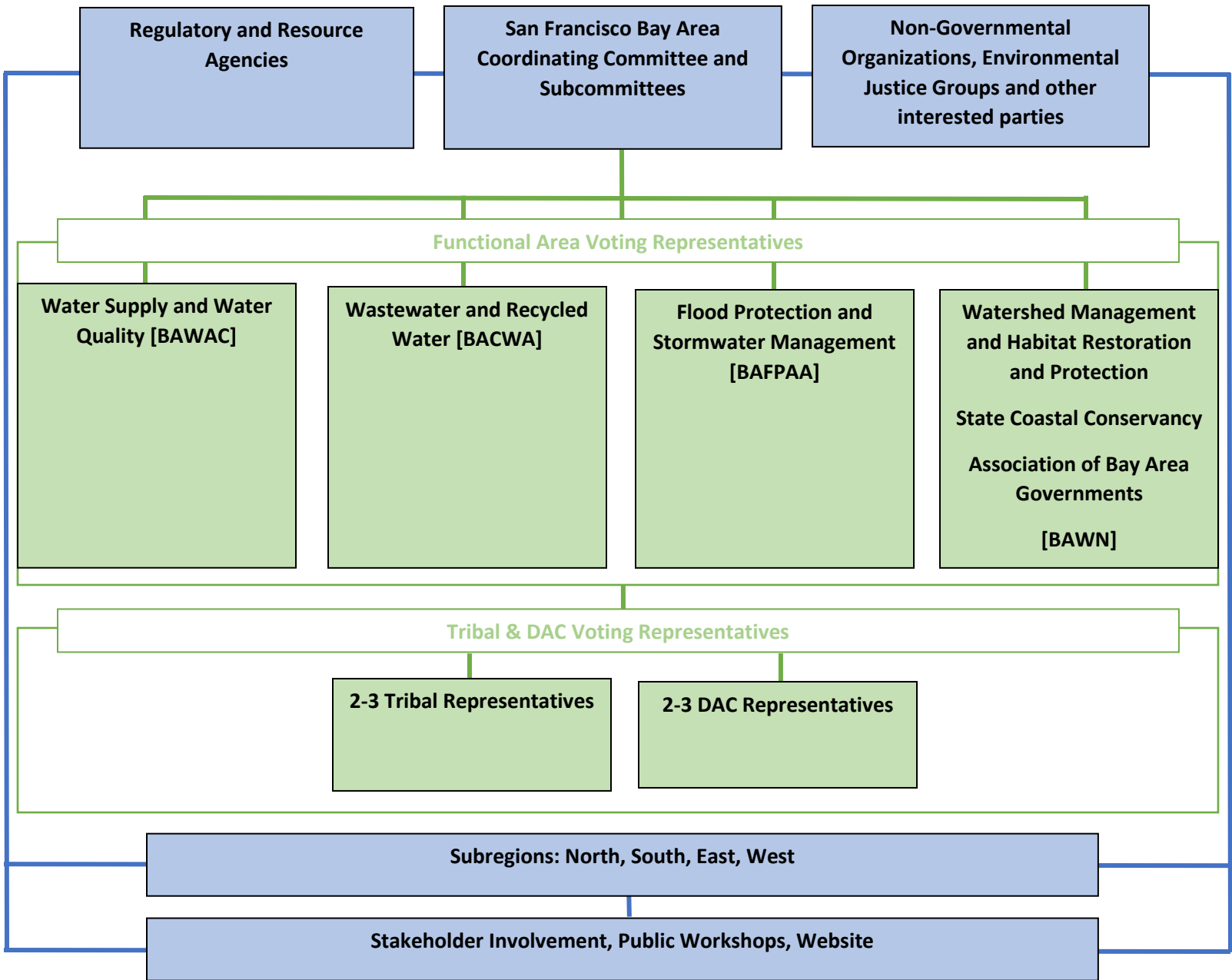
Sincerely,

Steven R. Ritchie
Chairman, Bay Area IRWMP Coordinating Committee

Assistant General Manager, Water Enterprise
San Francisco Public Utilities Commission
525 Golden Gate Ave., 13th Floor
San Francisco, CA 94102

**Bay Area IRWMP
Functional Area Representation**

Name	Functional Area	Agency	Functional Area Body
Steve Ritchie	Chair/Water supply-Water quality	SFPUC	
Lisa Bankosh	Vice-chair	SCVWD	
Brian Mendenhall	Flood protection-Stormwater	SCVWD	BAFPAA
Mark Boucher	Flood protection-Stormwater	CCCFCWCD	BAFPAA
Carol Mahoney	Flood protection-Stormwater	Zone 7	BAFPAA
Cheryl Munoz	Wastewater- Recycled water	SFPUC	BACWA
Linda Hu	Wastewater- Recycled water	EBMUD	BACWA
Dave Williams	Wastewater- Recycled water	BACWA	BACWA
Mark Seedall	Water supply-Water quality	CCWD	BAWAC
Brad Sherwood	Water supply-Water quality	SCWA	BAWAC
Brenda Buxton	Watershed	State Coastal Conservancy	BAWN
Judy Kelly	Watershed	NBWA	BAWN
Josh Bradt	Watershed	SFEP	BAWN



IRWM Sections on Governance Structure and Voting

<p>Section 1.2.4: “The four FAs are represented in the CC by three designated individuals, or their alternates, and are considered the “voting representatives.” Voting representatives are appointed by their respective FA groups and may change over time. If the CC is not able to reach consensus on an item that needs a decision, the Chair or Vice Chair may ask for a vote from this body. However, this situation has yet to arise and the group has been successful in achieving consensus in all cases.”</p>	<p>Details how Functional Areas are represented and how a vote is called.</p>
<p>Section 1.2.5: “Calculations of area and population within each Subregion were used to establish ‘Target Allocations’ for funding. Areas and population were weighted as follows:</p> <p>50% distribution based on number of Subregions (4)</p> <p>25% distribution based on population in each Subregion</p> <p>25% distributed based on area of each Subregion</p> <p>Based on these calculations the following allocation targets were established:</p> <p>North Bay 25%</p> <p>East Bay 29%</p> <p>South Bay 25%</p> <p>West Bay 22%”</p>	<p>Target allocations were established for Subregions, but not for FAs. In Section 6.4.2, the 2019 PSC philosophy for scoring did not consider these target allocations and instead sought a more equal distribution of the funding.</p>
<p>Appendix A-2 Voting Principles</p>	<p>The Voting Principles do not state any particular voting rules (i.e. $\frac{2}{3}$ vs simple majority), but does note that tie votes result in a non-vote during any particular vote and that Chair/Vice-Chair do not have tie-breaking privilege. Minimum</p>

	<p>quorum of one voting representative or alternate member from each Functional Area is required for any vote. The addition of Disadvantaged Communities and Tribal representatives would not alter anything in the CC Voting Principles.</p>
Section 6.4.2	<p>This section explains the scoring philosophy and results from the 2019 PSC. There was relatively equal distribution of projects across subregions and FAs.</p>

BAIRWMP Coordinating Committee
Schedule of Future CC Meetings

Date	Location
June 22, 2020	Virtual?
July 27, 2020	Virtual?
August 24, 2020	??