

**SF Bay Area IRWMP Coordinating Committee Meeting Summary
September 23, 2019
StopWaste, 1537 Webster Street, Oakland, CA**

1. Roll Call – Appointed Functional Area Representatives Present

Water Supply- Water Quality	Wastewater- Recycled Water	Flood Protection- Stormwater	Watershed	Disadvantaged Communities
<ul style="list-style-type: none"> • Mark Seedall, CCWD (by phone) 	<ul style="list-style-type: none"> • Cheryl Munoz, SFPUC representing BACWA (by phone) 	<ul style="list-style-type: none"> • Brian Mendenhall, Valley Water 	<ul style="list-style-type: none"> • Josh Bradt, SFEP (by phone) • Brenda Buxton, SCC • Judy Kelly, NBWA 	

Others Present:

Phoenix Armenta, West Oakland Environmental Indicators Project
 Lisa Bankosh, Vice-chair, Valley Water
 Jolene Bertetto, EBMUD
 Taylor Chang, SFPUC
 Maddie Duda, Lotus Water
 Teresa Eade, StopWaste
 Paul Gilbert-Snyder, EBMUD
 Ryan Hirano, Woodard & Curran
 Jennifer Krebs, representing Sonoma Water
 James Muller, SFEP
 Michelle Novotny, SFPUC
 LaDonna Williams, All Positives Possible

On the Phone:

Devon Becker, ACWD
 Natasha Dunn, SFEP
 Nahal Ghoghaie, Eco Equity
 Deja Gould, IPOC
 Leslie Perry, SFEP
 Robyn Navarra, Zone 7
 Sherri Norris, CIEA
 Alex Tavizon, CIEA

2. Status on Prop 84 Rounds 1-4

Josh Bradt reported Round 1 has been closed. He is waiting for final retention payment from DWR for the grant administration. SFEP will continue to process the retention payments for the remaining projects. Project 21 San Pablo Ave Stormwater Spine is under construction as of last week.

Natasha Dunn gave an update on Round 2. Project 18 Upper York Creek is still experiencing permitting delays because the design has changed drastically. Two phases of the project need to be constructed next year so that the project is complete by July 2020. Ms. Dunn is doing an onsite visit next week. Ms. Dunn will have more information at the next Coordinating Committee (CC) meeting.

Q19 invoice was uploaded in August. Several payments have not yet been approved by DWR due to a delay caused by a budget extension. Ms. Dunn is working with Jessica Arm to receive the payments.

James Muller gave an update on drought Round 3. Q15 invoice was submitted in September. Rounds 2,3, and 4 are now all on the same invoicing schedule. DWR is currently reviewing Amendment 5 to reallocate \$702,500 in admin funds to Projects 7 Drought Relief for South Coast San Mateo County and 10 MMWD's WaterSMART Irrigation with AMI. There is a site visit scheduled for Project 1 Lower Cherry Aqueduct in late October.

For Round 4, 35% of grant funds have been spent and the match funds documented have increased to 55%. Brenda Buxton prepared a memo explaining the delays occurring for Projects 7 Mountain View Shoreline Portion of the South Bay Salt Ponds Restoration (SBSPR) and Project 8 Eden Landing Portion of the SBSPR. The constraint at Eden Landing is 2 years of CEQA delays. The constraint at Mountain View constraint is the permitting from the city regarding truck access routes. DWR is not willing to grant a time extension beyond 2022 and Projects 7 and 8 won't be completed by then. Therefore, State Coastal Conservancy is proposing to shift those project funds totaling \$8,073,110 to construct the South San Francisco Bay Shoreline portion of the project (South Bay Shoreline Project). The memo details the benefits that would be achieved, including levee construction and wetland restoration. The South Bay Shoreline Project is located in Alviso Marina. Ms. Buxton expressed confidence in being able to spend the estimated \$8 million on the South Bay Shoreline Project by 2022. Ms. Buxton is looking for feedback from the CC on how to frame the proposal.

There was a question about reallocating funding to a new versus existing project in the round. Ms. Buxton is working with Mr. Muller and DWR on a proposal to eliminate either Project 7 or 8 and re-scope the remaining project to cover the South Bay Shoreline Project. It wouldn't be adding another project; it would be amending and re-scoping an existing project that would provide similar benefits. DWR is open to considering the proposal. Once the CC approves, Mr. Muller would work with DWR to amend the grant agreement.

Jennifer Krebs gave an update on the AQPI project. Valley Water is hosting a ribbon cutting at their Penitencia Water Treatment Plant on October 30. The following day there will be a user training meeting for technical staff who will be using the data from the radars.

Action Items:

- Taylor Chang will send Ms. Buxton's memo on the proposal to transfer funds from Prop 84 Round 4 Projects 7 and 8 to South Bay Shoreline Project to the CC listserv.
- For the next CC meeting, Ms. Chang will put a vote on the Coastal Conservancy's proposal to transfer funds from Prop 84 Round 4 Projects 7 and 8 to South Bay Shoreline Project.

3. Status of Prop 1 IRWM DACTIP

Mr. Muller provided an update on the Prop 1 IRWM DACTIP administration. SFEP's grant agreement with DWR is executed. SFEP is now working on executing contracts with the outreach partners.

Mr. Muller is working on forming a Technical Advisory Committee (TAC) to assist with the development of Phase 2. An updated memo on the TAC's scope of work will be circulated to the CC listserv. Mr. Muller is seeking volunteers to serve on the TAC. Interested parties should email Mr. Muller. The TAC will be meeting over the next couple months with the intention of deciding at the January CC meeting on the scope of Phase 2. Participation on the TAC will provide the opportunity for CC members to have a voice in the projects that get formed as a result of the needs assessments and help the outreach partners on determining options. CC members that represent utilities that serve the geographic areas of the potential projects should participate. The first TAC meeting will be right after the October CC meeting.

It was discussed that the TAC be limited to 10 members, but this isn't a firm cap.

There was a question about the contract language in the outreach partner contracts regarding ownership of data because outreach partners should have ownership over their data. Mr. Bradt is drafting language that is currently under legal review at SFEP.

Maddie Duda circulated a sign-up sheet for a carpool to the October CC meeting, which will be held in East Palo Alto at Nuestra Casa. There will be outreach partners presentations on the needs assessment work at the October, December, and January CC meetings.

Action Items:

- Ms. Duda and Ms. Chang will send out an electronic sign-up sheet for carpooling to the October CC meeting.
- Mr. Muller and Ms. Chang will send An updated memo on the TAC's scope of work to the CC listserv.

4. Discussion of Prop 1 Implementation Funding

Mr. Muller received feedback from DWR on Friday about the Bay Area's proposal. Templates and guidance will be going out tomorrow to the project applicants that were selected for inclusion the region's proposal. Project applicants will be required to submit additional documentation to SFEP by November 1 for the final grant proposal to DWR. SFEP will submit the final grant proposal to DWR 2 weeks after that by November 15, without consultant support to prepare the proposal. The grant award would happen in spring 2020.

DWR had substantive comments on 3 projects. Mr. Muller reported that all the comments can be addressed and won't lead to major changes to the projects. One of DWR's concerns was about project readiness for the San Jose stormwater project. Mr. Muller reported that the concern should be minimal because the project should be done with permitting in time.

There will be another implementation funding round in spring or summer 2020, which will include funding for DAC implementation projects.

There was a comment about the challenges with having small community-based organizations compete with large agencies for funding. There is a need for making the funding process more equitable.

Ms. Duda shared a lessons learned document from the Prop 1 Round 1 implementation project solicitation. She gathered feedback from both the Project Scoring Committee (PSC) members as well as project applicants. There is a need for discussion of what the priorities of the region are and how to better orient the PSC's scoring process to align with those priorities and achieve truly integrated projects. There was feedback on the document that it also list the outreach activities that were done.

Ryan Hirano and Ms. Duda are facilitating a lessons learned workshop for the DACTIP outreach partners. Materials will be made available on the website.

Nahal Ghoghaie commented she is working on a similar effort with Measure AA, compiling community feedback on how to make Measure AA more equitable. In addition to the Prop 1 implementation lessons learned, it's helpful to think about other regional efforts.

LaDonna Williams commented it would help small community-based organizations to think about alternative forms of applications, such as submitting a video describing the project its benefits.

Action Items:

- Ms. Ghoghaie will share the report on Measure AA lessons learned with Ms. Chang for distribution to the listserv.

5. Discussion of Plan Update

Michelle Novotny reported that the draft Plan Update was sent to the CC listserv. Comments on the Plan Update are due at 5PM on Friday October 11. The draft Plan Update is also posted on the website and will be noticed in the San Francisco Examiner. Ms. Novotny asked if there are other agencies that have contracts with newspapers so that she can put notices in those papers too.

Ms. Novotny summarized the main updates to the Plan. There were extensive updates to the disadvantaged communities outreach section. CIEA provided updates to the section regarding outreach to Tribes. Other updates included the groundwater contaminants listing and minor climate change updates. Ms. Novotny created a spreadsheet that outlines the plan update requirements and where the updates are reflected in the document.

The Plan Update will be adopted at the October CC meeting, in advance of submitting the region's application to DWR for Prop 1 implantation funding. Then the Plan Update must be adopted by the agencies that have functional area representatives i.e. voting members. In the months following DWR's approval of the Plan Update, any project applicants that are being funded in Round 1 implementation must also adopt the Plan Update.

Action Items:

- Ms. Novotny will confirm with DWR when they will approve the Plan Update and report back at the October CC meeting.

BAIRWMP Coordinating Committee Meeting - Update on IRWM Grant Rounds 2, 3, & 4

Monday, October 28, 2019 - For Discussion

Prepared by J. Muller and N. Dunn

KEY

Project entirely closed out except for ongoing Post-Performance Reports
 Project with significant concerns

Critical Milestone achieved since last meeting.

<p>ABAG/DWR Grant Agreement #4600010575 - Round 2 Quarterly Status: Q20 will uploaded end of Oct. Invoices 18, 19, 20 and 21 approved by DWR. Payments: No payments sent in September, but retention invoice for Project 16 is routing. Amendments: None Pending Site Visits: No site visits occurred during this period Grant Term: December 31, 2020</p>	<p>Construction Status Breakdown Complete: 15 Underway: 2 Sig. Concerns: 2 Withdrawn: 1</p>	<p>Funds (as of Q19) Total Grant: \$20,000,000 Total Match: \$13,485,178 Grant Funds Spent: \$17,015,267 (85%) Match Funds Documented: \$9,899,778.72 (73.4%)</p>
---	--	--

Project # and Title	Project Sponsor	Construction Implementation Status	Project Completion Site Visit Date	Engineer's Cert of Completion Rcvd (Y/N)	Submission Date for Final Invoice	Project Completion Report Status	Retention Requested (Y/N)	Retention Paid (Y/N)	Post-Performance Report # Submitted	Anticipated Date Retention Release Invoice Issued to DWR
01_Bay Area Regional Water Conservation & Education Program	Solano County Water Agency	100%	Mar-19	N/A	Mar-19	SFEP is Reviewing	N	N	None to Date	Dec-19
02_East Bayshore Recycled Water Project Phase 1A (Emeryville)	EBMUD	Complete	Nov-16	Y	Submitted	Final Approved by DWR	Y	Y	#1	closed
03_Lagunitas Creek Watershed Sediment Reduction & Managements	Marin Municipal WD	Complete	Nov-17	N	Nov-18	Awaiting draft #3	N	N	#1	Nov/Dec 2019
04_Marin/Sonoma Conserving our Watersheds, Agricult BMPs	Marin RCD	100%	Nov-17	Y	Feb-19	Waiting for DWR Approval	N	N	None to Date	Nov-19
05_Napa Milliken Creek Flood Damage Reduction & Fish Passage Barrie	County of Napa	Complete	Feb-18	Y	Submitted	Approved by DWR	Y	Y	None to Date	Closed
06_5th St. East & McGill Road Recycled Water	Sonoma Valley Cnty San Dist.	Complete	Nov-17	Y	Submitted	Final Approved by DWR	Y	Y	None to Date	Closed
07_Oakland Sausal Creek Restoration	City of Oakland Pub. Wks.	Complete	Apr-17	Y	Submitted	Final Approved by DWR	Y	Y	#2	Closed
08_Pescadero Water Supply & Sustainability	County of San Mateo	99%	Mar-19	N	Jul-18	Draft #1 Fall 2019	N	N	None to Date	Nov-19
09_Petaluma Flood Reduction, Water & Habitat Quality for Capri Creek	City of Petaluma	100%	Feb-18	Y	Sep-18	SFEP is Reviewing	N	N	None to Date	Oct-19
10_Bayfront Canal/Atherton Channel Flood Improve & Habitat Restore	Redwood City	0%	None to Date	Jun-20	Sep-20	Draft #1 July 2020	N	N	None to Date	Dec-20
11_Regional Groundwater Storage & Recovery Phase 1A	SFPUC	Complete	Jun-17	Y	Submitted	Final Approved by DWR	Y	Y	#2	closed
12_Richmond Breuner Marsh Restoration	East Bay Regional Park Dist.	Complete	Apr-17	Y	Submitted	Final approved by DWR	Y	Y	#1	closed
13_Infrastructure Upgrades for Water Supply & Quality	Roseview Heights Mutual Water	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn
14_SF Bay Climate Change Pilot Projects	SFEP & Oro Loma San Dist	Complete	Apr-17	Y	Dec-18	Final Approved by DWR	Y	Y	None to Date	Closed
15_SF Airport Reclaimed Water Facility	SFO/City of San Francisco	75%	None to Date	N	Sep-18	Draft #1 Winter 2019	N	N	None to Date	Feb-20
16_San Jose Green Streets & Alleys Demonstration	City of San Jose	Complete	May-18	Y	Sep-18	Final Approved by DWR	Y	N	None to Date	Nov-19
17_San Pablo Rheem Creek Wetlands Restoration	Contra Costa Water Dist.	Complete	Apr-17	Y	Submitted	Final Approved by DWR	Y	Y	#1	closed
18_Upper York Creek Dam Removal & Ecosystem Restoration	City of St Helena	0%	None to Date	N	Oct-20	Draft #1 Oct 2020	N	N	None to Date	Dec-20
19_Students & Teachers Restoring a Watershed (North & East Bays)	Point Blue Conservation	Complete	Feb-18	N/A	Mar-19	Awaiting Draft #3	N	N	None to Date	Dec-19
20_Grant Administration	ABAG	N/A	N/A	N/A	Oct-20	Draft August 2020	N	N	N/A	Dec-20

<p>ABAG/DWR Grant Agreement #4600010883 - Round 3 (Drought Round) Quarterly Status: Q15 is currently undergoing final review. Q16 will be submitted to DWR at the end of November Payments: Retention for Project 9 has been executed and ABAG is awaiting payment from the state. Amendments: SFEP has submitted the request to amend the contract (amendment #5) to reallocate \$702,500 in admin funds and to extend project #01. It is currently under review at DWR. Site Visits: A site visit for Project 01 was completed October 24/25. Grant Term: September 30, 2020</p>	<p>Construction Status Breakdown Complete: 6 Underway: 4 (all over 60%) Sig. Concerns: 0 Withdrawn: 0</p>	<p>Funds (as of Q15) Total Grant: \$32,178,423 Total Match: \$25,121,180.72 Grant Funds Spent: \$30,876,194.37 (96%) Match Funds Documented: \$25,121,180.72 (100%)</p>
---	--	--

Project # and Title	Project Sponsor	Construction Implementation Status	Project Completion Site Visit Date	Engineer's Cert of Completion Rcvd (Y/N)	Submission Date for Final Invoice	Project Completion Report Status	Retention Requested (Y/N)	Retention Paid (Y/N)	Post-Performance Report # Submitted	Anticipated Date Retention Release Invoice Issued to DWR
01_Lower Cherry Aqueduct Emergency Rehabilitation	SFPUC	94%	Oct-19	May-19	Submitted	draft #1 Spring 2019	N	N	None to Date	Jul-20
02_Zone 7 Water Supply Drought Preparedness	Zone 7	Complete	Aug-16	Y	Submitted	Final Approved by DWR	Y	Y	#2	closed
03_Los Carneros Water Dist. & Milliken Sarco-Tulocay Recycled Water	Napa Sanitation District	Complete	Aug-16	Y	Submitted	Final Approved by DWR	Y	Y	#2	closed
04_Sunnyvale Continuous Recycled Water Production & Wolfe Rd Pipe	Santa Clara Valley WD	98%	May-18	N	Submitted	Draft #1 Winter 2019	N	N	None to Date	Oct-19
05_DERWA Phase 3 Recycled Water Expansion	DSRSanDist/EBMUD	Complete	May-16	Y	Submitted	Final Approved by DWR	Y	Y	#2	closed
06_Calistoga Recycled Water Storage Facility	City of Calistoga	Complete	Aug-16	Y	Submitted	Final Approved by DWR	Y	Y	#2	closed
07_Drought Relief for South Coast San Mateo County	San Mateo RCD	95%	Jun-17	Feb-20	May-20	draft #1 Spring 2020	N	N	None to Date	Sep-20
08_Stinson Beach Water Supply & Drought Preparedness	Stinson Beach County WD	Complete	Mar-19	Sep-18	Submitted	Final Approved by DWR	Y	Y	#1	Closed
09_Bay Area Regional Drought Relief Conservation Program	StopWaste	100%	Mar-19	N/A	Submitted	Final Approved by DWR	Y	N	None to Date	Oct-19
10_WaterSMART Irrigation with AMI/AMR	Marin Municipal WD	99%	Mar-19	N/A	Jun-20	Draft #1 Summer 2020	N	N	None to Date	Mar-20
11_Grant Administration	ABAG	N/A	N/A	N/A	Sep-20	Draft #1 Fall 2020	N	N	N/A	Oct-19

ABAG/DWR Grant Agreement #4600011486 - Round 4 Quarterly Status: Q12 currently undergoing final review. Q13 will be submitted to DWR at the end of November Payments: No payments were sent or received this month. Amendments: No amendment work was completed this month. Site Visits: None this reporting period Grant Term: December 31, 2020							Construction Status Breakdown Complete: 2 Underway: 3 Sig. Concerns: 2 Withdrawn: 1			Funds (as of Q12) Total Grant: \$21,469,025 Total Match: \$22,395,709 Grant Funds Spent: \$7,520,242.44 (35%) Match Funds Documented: \$12,747,949 (55.6%)	
--	--	--	--	--	--	--	--	--	--	---	--

Project # and Title	Project Sponsor	Construction Implementation Status	Project Completion Site Visit Date	Engineer's Cert of Completion Rcvd (Y/N)	Submission Date for Final Invoice	Project Completion Report Status	Retention Requested (Y/N)	Retention Paid (Y/N)	Post-Performance Report # Submitted	Anticipated Date Retention Release Invoice Issued to DWR
01_Grant Administration	ABAG	N/A	N/A	N/A	Jun-21	Dec-20	N	N	N/A	Aug-21
02_Anderson Dam Seismic Retrofit	Santa Clara Valley WD	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn	Withdrawn
03_Marin 2020 AMI Phase II	Marin Municipal WD	0%	None to Date	N/A	Sep-19	Draft #1 April 2020	N	N	None to Date	Jun-20
04_East Palo Alto Groundwater Supply	City of East Palo Alto	100%	Aug-18	Jul-18	Aug-18	Draft #1 November 2019	N	N	None to Date	Dec-20
05_Coastal San Mateo County Drought Relief Phase II	San Mateo RCD	65%	None to Date	Apr-19	Jun-19	Draft #1 June 2020	N	N	None to Date	Aug-20
06_SFQuito Creek Flood Damage Reduction & Ecosystem Restore Phase 2	SFQuito Creek JPA	100%	None to Date	May-19	Submitted	Draft #1 with SFEP for review	N	N	None to Date	Dec-19
07_Mt View Shoreline Portion of SBSRPR	State Coastal Conservancy	0%	None to Date	Dec-19	Feb-20	Draft #1 February 2020	N	N	None to Date	Sep-20
08_Eden Landing Portion of SBSRPR	State Coastal Conservancy	0%	None to Date	Dec-20	Oct-20	Draft #1 October 2020	N	N	None to Date	May-21
09_Novato Creek Flood Protection and Habitat Enhancement	State Coastal Conservancy	0%	None to Date	Dec-20	Dec-20	Draft #1 December 2020	N	N	None to Date	Jul-21

BAIRWMP Coordinating Committee
Schedule of Future CC Meetings

Date	Location
December 2, 2019	State Coastal Conservancy
January 27, 2019	Marin County Building (1600 Los Gamos Drive, San Rafael)
February 24, 2019	??