

**SF Bay Area IRWMP Coordinating Committee Meeting Summary
June 24, 2019**

**Location: ABAG/SFEP, 375 Beale Street, San Francisco, CA; 5th Floor Redwood Room (5150)
Conference Call 888-273-3658; Access code: 970289**

1. Roll Call – Appointed Functional Area Representatives Present

Water Supply- Water Quality	Wastewater- Recycled Water	Flood Protection- Stormwater	Watershed	Disadvantaged Communities
<ul style="list-style-type: none"> • Steve Ritchie, SFPUC, Chair 	<ul style="list-style-type: none"> • Cheryl Munoz, SFPUC representing BACWA (by phone) 	<ul style="list-style-type: none"> • Brian Mendenhall, Valley Water (by phone) 	<ul style="list-style-type: none"> • Josh Bradt, SFEP (by phone) • Judy Kelly, NBWA (by phone) 	

Others Present:

Phoenix Armenta, WOETP
Taylor Chang, SFPUC
Natasha Dunn, SFEP
James Muller, SFEP
Claire Nordlie, EBMUD
Michelle Novotny, SFPUC
Alex Tavizon, CIEA

On the Phone:

Jessica Arm, DWR
Leonard Ash, ACWD
Devon Becker, ACWD
Amanda Booth, City of San Pablo
Chris Choo, Marin County Public Works
Craig Cross, DWR
Maggie Dutton, CCWD
Jarrad Fisher, San Mateo RCD
Adam French, Amah Matsun
Paul Gilbert-Snyder, EBMUD
Gloria Gomez, West Ohlone Tribe
Deja Gould, IPOC
Ahmad Haya, City of Redwood City
Karen Koppett, Valley Water
Ellie Lowe, City of Hayward
Jake Spaulding, SCWA

2. Status on Prop 84 Rounds 1-4

Josh Bradt reported on the close out of Round 1. DWR paid the final invoice paid, which is being disbursed. The next step is the release of the retention. Josh is working on the Grant Project Completion Report and will submit it to DWR this week.

James Muller reported on the status of Round 2, 3, and 4. For Round 2, Mr. Muller is reviewing 2 final project completion reports. Amendment 6 was executed on June 7.

Mr. Muller reported out on the status of Project 10 and Project 18. Project 10 Bayfront Canal/Atherton Channel was originally slated to be included in the South Bay Salt Ponds restoration CEQA documents. However, it was ultimately not included and therefore had to go through its own permitting process. 100% design has been completed. Construction costs have gone up significantly, from \$2.5M to \$7M. Redwood City, Atherton, County of San Mateo, and City of Menlo Park are pursuing grants for additional funding, but are committed to completing the project even if they don't get a grant. SFEP's recommendation is to extend the project and allow them to do construction next year. The project believes they can complete construction in 1 year, starting in March 2020 and completing in Fall 2020. Steve Ritchie suggested they provide monthly reports to keep the project on schedule.

Project 18 Upper York Creek has been delayed due to the re-design of the dam. Phase 1 is moving forward this year and includes the installation of sediment traps. The project is finishing their permitting package and final designs. It is expected that all permits will be secured by Spring 2020. There are no budget implications to this delay.

For Round 3, SFEP received the retention payment for Project 8 Stinson Beach retention. The project should be closed out by next month. Project 1 Lower Cherry Aqueduct schedule is being extended, resulting from a right-of-way issue that needed to be corrected between SFPUC and Bureau of Land Management. The project is currently under construction.

For Round 4, Amendment #3 has been submitted. Once the amendment is approved by DWR, then Project 6 San Francisquito Creek can close out. Project 7 Mountain View Shoreline and Project 8 Eden Landing hoped to be included in the amendment to extend their schedules, but SFEP has received push back from DWR.

Action Items:

- Mr. Muller will coordinate monthly reports on Prop 84 R2 Projects 10 and 18.
- Mr. Muller will have more to report at the next CC meeting on Projects 7 and 8.

3. Discussion of Transition of Prop 1 IRWM DACI Grant Administration

Michelle Novotny reported that a lot of progress has been made in transitioning to a new grant administrator and ensuring the continuity of the program.

Mr. Muller submitted the grant proposal to DWR. He received confirmation from DWR last week that the proposal has been entered into the grant award process. Craig Cross from DWR is working with DWR to finalize and approve the grant proposal. Mr. Cross reported that issues with the contract number and authorizing resolution may slow down the process because the grant agreement can't be executed without these 2 items. Mr. Cross is hoping to identify the contract number by July 17. The authorizing resolution that Mr. Muller submitted was flagged by DWR legal for revisions. Mr. Muller commented that the resolution authorizes SFEP to apply and accept funds, but it didn't include the specific language DWR was looking for. SFEP will be going back to the ABAG board on July 18. It is hoped to have the grant agreement finalized the following week.

SFEP is working with CIEA on their scope of work, which should be finished next week.

Ms. Novotny has been working on finding interim funding for the project partners that were in contract with EJCW. This funding will assist the project partners to continue their work until they get back into contract with SFEP. San Francisco Estuary Institute (SFEI) has offered to provide the interim funding. 4 project partners will receive interim funding: Shore Up Marin, CIEA, Ron Dellums Institute for Sustainable Policy Studies and Action, and Nuestra Casa. Once the project partners get into contract with SFEP, they would pay SFEI back. Ron Dellums and Nuestra Casa have executed their contracts with SFEI for interim funding. Ms. Novotny is working on the contracts for Shore Up Marin and CIEA this week.

Ms. Novotny is also working on maintaining staff continuity with Maddie Duda and Ryan Hirano. SFEP was unable to contract with EJCW or any organization sole source for program support. Therefore, to continue to access Ryan and Maddie's expertise and involvement with the program, SFPUC under Mr. Ritchie's leadership offered to fund a task order that will cover their time in their interim. Over the next few months, SFEP will be releasing a RFP to hire an organization to provide program support.

4. Discussion of Approach to Prop 1 Implementation

The Project Screening Committee (PSC) met last week on June 19. The PSC is currently reviewing the 23 proposals. The PSC created a Google Form to input their review scores. July 12 is the deadline to review the proposals. There is an in-person PSC meeting on July 15 to discuss their recommendations. The PSC will bring their recommendations and memo to the July 22 CC meeting. Then the group will prepare the materials for the DWR workshop by August 9 and the workshop will be August 23. Karen Koppett will be assisting with chairing the PSC.

Mr. Mendenhall will be sending out an email to everyone that submitted a project requesting a more detailed budget and schedule. This was an item requested on DWR's Project Information Form that some projects submitted and other didn't.

It was confirmed that if the allocated amount of grant funds aren't used during this round, the remaining funds will be available in future rounds.

SFEP will be compiling the grant application and would like assistance from volunteers. SFEP is planning to go to the ABAG Board in September to obtain the resolution approving SFEP to be the applicant for the Bay Area IRWMP Coordinating Committee.

Regarding the Plan Update, Ms. Novotny will have a more substantial update at the next CC meeting. Ms. Novotny noted the voting members of the CC need to adopt the Plan Update. The projects that get selected for Prop 1 Implementation funding need to adopt the Plan Update too.

CIEA provided some updates to the Plan to incorporate the Tribal piece.

The deadline to submit the Plan Update is before the draft award date. DWR needs to have approved the Plan Update prior to draft award. DWR will approve the Plan then post it to their website for a 30-day public comment period. Then after that the region can adopt the Plan Update.

Action Items:

- Mr. Mendenhall is confirming the total grant amount that was requested and will report out at the next CC meeting.
- Mr. Muller will review page 19 of the PSP, which has the list of attachments required for the grant application. Natasha Dunn will report out on July 8.
- Ms. Novotny will provide update on the Plan Update at the next CC meeting.

3. Announcements and Next Steps

Mr. Muller is unavailable to attend the July 8 CC meeting. Therefore, Ms. Dunn will give the update.

Taylor Chang will send Mr. Muller the Roundtable of Regions request for IRWM success testimonials.

There will be an East County IRWM meeting on July 10.

Ms. Chang will follow up with EBMUD on hosting the September CC meeting.

There was interest expressed in having a DAC partner host a future CC meeting.