

**SF Bay Area IRWMP Coordinating Committee
Meeting Summary
May 21, 2018**

**Location: San Francisco Public Utilities Commission, 525 Golden Gate Ave, O’Shaughnessy C
Conference Room, San Francisco, CA**

1. Roll Call – Appointed Functional Area Representatives Present

Water Supply- Water Quality	Wastewater- Recycled Water	Flood Protection- Stormwater	Watershed	Disadvantaged Communities
<ul style="list-style-type: none"> • Mark Seedall, CCWD (by phone) • Steve Ritchie, Chair, SFPUC 	<ul style="list-style-type: none"> • Cheryl Munoz, SFPUC representing BACWA 	<ul style="list-style-type: none"> • Brian Mendenhall, SCVWD (by phone) 	<ul style="list-style-type: none"> • Josh Bradt, SFEP (by phone) 	

Others Present:

Leonard Ash, ACWD
Taylor Chang, SFPUC
Rebecca Darr, SFEP
Maddie Duda, EJCW
Natasha Dunn, SFEP
Maggie Dutton, CCWD
Nahal Ghoghaie, EJCW
Michelle Novotny, SFPUC
Britton Schwartz, EJCW

By Phone:

Jessica Arm, DWR
Rob Carson, MCSTOPPP
Pat Costello, City of Napa
Charles Ice, San Mateo County Environmental Health
Jan Lee, City of Hayward
Chris Lim, CCCRC
Robyn Navarra, Zone 7
Matt Sagues, MMWD

1. Status of Round 1, Round 2, Drought Round, 2015 Round 4

For Prop 84 Round 1, Josh Bradt provided an update. Invoice 19 is under revision at the request of DWR, and the revised package will be resubmitted next week. Invoice 20 will be ready by mid-June.

Jessica Arm provided Mr. Bradt with a schedule for submitting the remaining Round 1 deliverables by December. All payment requests should be submitted by September, outstanding deliverables and draft project completion reports should be uploaded by October, and project completion reports should be submitted by November.

Project 21 the San Pablo Ave Stormwater Spine project is experiencing delays due to utility conflicts. The utility conflicts have since been resolved. Since project was paused for so long, Ghilotti Bros, the contractor, is providing new quotes. In June, the construction contract will be updated and construction should start by July 1. Mr. Bradt should have a better forecast of the schedule by the next CC meeting. Depending on the duration of construction, Mr. Bradt might need to revise the project deliverables through a contract amendment to reflect only partial completion by the end of the grant term in December. Mr. Bradt anticipates that the original benefits of project will be met. He commented that he hasn't been in conversation with DWR about how they want you to move forward. The Coordinating Committee recommended that Mr. Bradt have a discussion with DWR about a way to manage the current circumstance.

Rebecca Darr gave an update on Prop 84 Round 2. There are 10 projects that need an extension. Project 18 Upper York Creek Dam Removal and Ecosystem Restoration project is delayed due to permitting issues. Q12 payment of \$2.1 million should be received this week. Q13 invoices have been approved by DWR. Project 12 Richmond Breuner Marsh Restoration should be receiving its retention payment soon. Amendment 4 has been executed and Amendment 5 is in process. Ms. Darr will be doing site visits this week to Project 16 San Jose Green Street and Project 10 Bayfront Canal.

Ms. Darr has been discussing with DWR the idea of reducing the number of years required for post-performance reporting from 10 to 5 years. DWR is considering requiring only 3 years of post-performance reports. DWR plans to implement this change without any grant amendments. It will apply to all rounds and all agreements throughout the state.

Regarding Prop 84 Round 3, Q10 submissions were received May 15th. SFEP isn't ready to approve the release of the leftover grant admin funds from Round 3. SFEP will announce in September how much money is available to projects who want to apply for the funds for additional benefits.

Regarding Prop 84 Round 4, 3 projects may need grant term extension. SFEP completed their review of Q6 invoices and uploaded them to DWR. SFEP is waiting for Q5 payment. SFEP will do a site visit to the San Francisquito Creek project on May 24.

Ms. Darr is leaving SFEP on June 28th. She is working with Horizon to bolster their contract for grant admin support work. SFEP will backfill Ms. Darr's position with staff at SFEP. Natasha Dunn will also be providing ongoing admin support and starting in June she will be making the updates to the Coordinating Committee for Rounds 2, 3, and 4.

The AQPI update is in the meeting packet.

Action Items:

- Mr. Bradt will schedule a conference call with DWR to discuss a path forward for the San Pablo Avenue Stormwater Spine project under Prop 84 Round 1.
- Ms. Darr will contact the 3 projects from Prop 84 Round 3 that expressed interest in the leftover grant admin funds to let them know the official amount of funds will be announced in September.

2. Approach to Prop 1 IRWM DAC Involvement Funds

Nahal Ghoghaie reported out on the outreach partner orientation EJCW held on April 26. Carmel Brown and Jessica Arm presented an overview of IRWM. Michelle Novotny presented an overview of the Bay Area's history with IRWM. Colin Bailey presented on the history of the DAC Involvement program and the needs assessment methodology. Mr. Bailey was able to show how the needs assessment is relevant to communities that they work with. Detailed notes from the orientation are available. Christina Grosso and Maddie Duda described the needs assessment on-the-ground work that the sub-contractors will be doing. They also led a mapping exercise where the outreach partners looked at a map of the Bay Area IRWM region and identified what's missing and what they want to see represented. It was the start of a capacity assessment of where the partners are in being able to take on the work. EJCW identified next steps for trainings for partners to be able to conduct the needs assessments. The primary take aways from the orientation were: 1) The need for more information on underrepresented communities 2) Unincorporated areas need to be brought into the maps 3) Incorporating the needs and feedback of homeless communities.

All of the outreach partners have a draft work plan in place. Contracts have been sent out to CIEA, The Watershed Project, Greenaction, City of Hayward, and Marin County. EJCW expects that all partners will be under contract within a few weeks.

There was a question whether the DACI work is far enough along to be able to recommend and identify DAC projects that can be part of the application for Prop 1 Implementation. EJCW responded that the goal is to funnel DAC projects into Round 2 of Prop 1 Implementation, but there may be opportunities for DAC projects in Round 1.

Ms. Ghoghaie presented a proposal for funding allocation to support EJCW's work to develop the needs assessment. Apart from the grant admin and project management work, EJCW anticipated they would be involved in the actual DACI work and that they would come back to the CC to discuss their involvement before allocating any funds. The main part of the proposal is to increase the tenure and amount of time to keep Maddie Duda on as staff. She has the credentials and experience to do this work. It's both most effective and efficient to increase Maddie's time rather than spend more money to hire an outside consultant. In conjunction, EJCW has been selected to participate in a highly selective training on community based research. Furthermore, Ms. Ghoghaie and Britton Schwartz have been selected for policy fellowships. The fellowship covers \$14,000 per fellow, but doesn't cover staff time.

The proposal is to allocate \$174,115 to EJCW to cover these three areas. The group supported the proposal and it was commented that this is a relatively small amount of money. There was concern about whether EJCW should have to come back to the Coordinating Committee for such a small amount of money, and that the Coordinating Committee shouldn't be involved in day to day budget decisions. There was a comment that training is good, but it's important that the information further informs EJCW as to what are the key priorities where they can make a meaningful difference.

EJCW has been hearing from outreach partners that there is a need to address the water and wastewater needs of the homeless population. The outreach partners don't have existing relationships with the homeless community. EJCW has done scoping for the Bay Area and found that additional resources are needed to address these issues. From the perspective of flood control, homelessness is extremely relevant because the homeless are living in and around creeks. Mr. Mendenhall expressed his support. He asked whether funding to address homeless water and wastewater needs would come out of the gaps analysis funding.

Sherri Norris didn't attend the Coordinating Committee so Ms. Ghoghaie shared the update on Tribal outreach. CIEA and EJCW are meeting next week to coordinate work plans. Ms. Norris met with IPOC, Indian People Organizing for Change, which is a potential outreach partner. She plans to reach out to other potential Tribal partners individually and meet with them. Ms. Norris has been thinking about projects for Prop 1 Implementation.

Action Items:

- Ms. Schwartz will share her policy paper as part of the fellowship with the Coordinating Committee once it's complete.

3. Discussion of Plan Update

Ms. Novotny reviewed the updates that are needed to comply with the 2016 IRWM Plan standards. She reported that only minor climate change updates are needed to comply with the new standards, including adding language on mitigation.

The main Plan update needed is to address groundwater contamination. Ms. Novotny reviewed other IRWM Plans that DWR has approved. Many included narrative descriptions, but more information may be needed.

Ms. Novotny has been coordinating with CIEA on adding Tribal updates to the Plan.

Taylor Chang commented that at the last Coordinating Committee meeting, the group agreed to draft an appendix adding the Marin Stormwater Resource Plan to the Plan. Subsequently, the group adopted the appendix, adding the Marin Stormwater Resource Plan to the Plan.

Action Items:

- Ms. Novotny will create a matrix to organize what updates are needed to address the new Plan standards regarding groundwater contaminants.

4. Discussion of Approach to Prop 1 Implementation

Maggie Dutton provided an update on the May 4th Prop 1 call with DWR regarding implementation funding. Implementation funding won't be limited to 2 rounds. DWR is staggering the due dates for funding areas' grant applications. Draft PSP guidelines will be released in June. Once the final PSP is issued in Fall 2018, DWR will randomly select a date between November 2018 and April 2019 for pre-application workshops for each funding area. The workshop will be a chance to meet with DWR in person to present on the funding area's proposed projects. DWR wants to know about any projects that are receiving funding from other state or federal agencies. DWR created new forms for Proposal Summary and Project Information. All projects except for DAC projects must complete CEQA within 6 months of final funding award. Comments on these concepts are due June 1 to DWR. There will be a follow up call with DWR and the Roundtable of Regions on Thursday.

Mr. Mendenhall updated the group on the Planning and Process subcommittee's efforts to develop an approach for Prop 1 Implementation. The subcommittee agreed to use the process from Prop 84. The subcommittee recommended to the Coordinating Committee to maintain roughly equal distribution of funding among the 4 sub-regions. These allocations were based on land area and population. The subcommittee examined whether recent population change would affect the allocations and it was determined that population has increased fairly evenly across the sub-regions, so the allocations don't need to change. The subcommittee also looked at identifying a percentage of funding that should go to DACs in each sub region, but they weren't able to come up with a recommendation because information on the number of DACs isn't readily available. The subcommittee looked at potentially splitting up the North sub region into two, but there was no interest in pursuing this. The Coordinating Committee agreed with the overall approach.

As a next step, the subcommittee will develop criteria to evaluate project proposals.

Action Items:

- Ms. Chang will send out the call-in information to the follow up call with DWR and Roundtable of Regions.
- Ms. Ghoghaie will follow up with DWR on their mapping tool to better understand the population numbers for DACs in the four sub-regions.

5. Announcements

Ms. Dutton announced there is an East County IRWM meeting this Wednesday if anyone is interested in calling in.

The next Coordinating Committee meeting will be on June 25th at the Coastal Conservancy at 1515 Clay Street, 10th Floor Del Norte Conference Room in Oakland.