

**SF Bay Area IRWMP Coordinating Committee
Meeting Summary
February 26, 2018
Location: EBMUD, 375 11th St Oakland, CA**

1. Roll Call – Appointed Functional Area Representatives Present

Water Supply- Water Quality	Wastewater- Recycled Water	Flood Protection- Stormwater	Watershed	Disadvantaged Communities
<ul style="list-style-type: none"> • Mark Seedall, CCWD (by phone) • Steve Ritchie, Chair, SFPUC 		<ul style="list-style-type: none"> • Carol Mahoney, Zone 7 (by phone) • Brian Mendenhall, SCVWD (by phone) 	<ul style="list-style-type: none"> • Brenda Buxton, SCC • Josh Bradt, SFEP (by phone) 	

Others Present:

Devon Becker, ACWD
 Taylor Chang, SFPUC
 Rebecca Darr, SFEP
 Maddie Duda, EJCW
 Natasha Dunn, SFEP
 Paul Gilbert-Snyder, EBMUD
 Nahal Ghoghaie, EJCW
 Chris Lim, CCRC
 Michelle Novotny, SFPUC
 Jake Spaulding, SCWA

By Phone:

Jessica Arm, DWR
 Tess Byler, San Francisquito Creek JPA
 Ahmad Haya, City of Redwood City
 Karen Koppett, SCVWD
 Carl Morrison, Morrison & Associates
 Erika Powell, San Mateo County
 Matt Sagues, MMWD

1. Status of Round 1, Round 2, Drought Round, 2015 Round 4

For Prop 84 Round 1, Josh Bradt gave an update. SFEP is working with Jessica Arm to process invoice number 19 (multi quarter invoice) and retention invoice. He is waiting for project completion reports from projects 26 and 27. Round 1 was extended through Dec 31, 2018.

Project 18 State Coastal Conservancy submitted its project completion report and invoices. DWR is reviewing their CEQA docs before closing the project out.

The San Pablo Ave green infrastructure project is experiencing construction delays. There has been difficulty getting consensus from PGE on what would or wouldn't be required near their pipelines.

For Round 2 reporting, invoices and payments, Rebecca Darr gave an update. Q11 payment of approximately \$1,400,000 was received and issued to Project Sponsors in early February. DWR is wrapping up its review of Q12 submission and invoices totaling \$2,200,000 with completion expected this week. Q13 Submission due to SFEP on March 15, with upload to DWR at the end of April. Post-Performance Report #1 for Project 2, EBMUD & Project 11, SFPUC were uploaded in early February.

The Project Selection Committee (PSC) had two conference calls since the January Coordinating Committee meeting to discuss how to reallocate the grant funds (\$500,000) from the Roseview Heights project as a result of their withdrawal from the grant round. Requests for a portion of the Roseview Heights funds were received from Redwood City for additional work related to the Atherton Channel/Bayfront Canal project and Solano County Water Agency on behalf of Santa Clara Valley Water District for water conservation. As a result of those discussions, the PSC recommended to the Coordinating Committee to divide the funds 3 ways- \$80,000 to SFEP for grant administration; \$317,000 to Solano County Water Agency for water conservation; \$103,000 to Redwood City for public outreach to DACs related to Bayfront Canal/Atherton Channel project. There were no objections to the proposal so it was agreed to move forward with the recommendation.

For Round, DWR and SFEP made project completion site visits on February 22 to Project 5, Napa/Milliken Creek fish passage restoration and flood reduction; Project 9, Petaluma's Capri Creek flood reduction, water and habitat quality and recreation; Project 19, and Point Blue Conservation's Students and Teachers Restoring Watersheds (STRAW) – Lower Toulay Creek (Sonoma Land Trust Property) Restoration.

For project completion reports and retention, Project 3 MMWD/Lagunitas Creek Sediment Reduction draft #1 Project Completion Report submission is delayed. Project 6 Sonoma County Sanitation District's Recycled Water Project draft #1 of the Project Completion Report submission is also delayed. Project 7 Oakland/Sausal Creek Restoration draft #2 report submission is delayed. Project 11 SFPUC retention invoice totaling \$140,000 and Project 17 CCWD retention invoice totaling \$67,500 were paid in early February. Project 12 East Bay Regional Park District/Breuner Marsh Restoration draft Project Completion Report is currently under review by DWR.

Amendment 3 (scope changes for Projects 1 & 3) were executed on February 21. Ms. Darr is planning to request another amendment no later than May 2018 requesting a Grant Round Term Extension through December 2020, and reallocation of Project 13's \$500,000.

For round 3 reporting, invoices and payments, DWR has completed its review and approved Q8 submission and invoices totaling \$400,000 in late January. SFEP has been advised that DWR payments may take as long as 70 business days due to change of personnel and short-handed staff at the

controller's office. Q9 Submission reviews started on February 16 and will be uploaded to DWR at the end of March. No project completion site visits are scheduled at this time.

For project completion reports and retention, Project 4 SCVWD/Sunnyvale/Wolfe Road Recycled Water draft #1 of Project Completion Report submission is delayed. DWR approved Project 5 DERWA retention invoice totaling \$200,000 in early January. Project 8 Stinson Beach Water Supply and Drought Preparedness is revising their draft Progress Completion Report. It is expected that there will be significant Grant Administration funds that will not be used for this Grant Round. DWR has advised that these funds could be awarded to a new Project, existing Projects for increased benefits, or be returned to the state. Steve Ritchie suggested putting out an information request to existing projects in Round 3 to determine if there is interest and/or need for additional funds to provide additional benefits to the projects.

Project 8 Stinson Beach confirmed that it requests an Amendment 3 to reallocate funds from one Budget Category to another for its Project. Ms. Darr is planning to request an amendment for a Grant Term extension to extend the round into 2020.

For Round 4 reporting, invoices and payments, MTC awaits DWR payment for Q4 invoices totaling \$1,360,000. SFEP is wrapping up its Q5 Submission review and will upload to DWR on February 28.

For project completion site visits, DWR & SFEP visited Project 4 East Palo Alto/Gloria Way Well Treatment System on February 22. The project is complete and the well will be online in March.

Ms. Darr is requesting a reduction in the number of years that Post-Performance Reports will be required for Rounds 2, 3, and 4. Currently the ABAG/DWR Agreement requires 10 years following one full year of operation, and Ms. Darr will request that it be reduced to 5 years.

Action Items:

- Ms. Darr will move forward with executing the reallocation of the Roseview Heights grant funds in the following manner: \$80,000 to SFEP for grant administration; \$317,000 to Solano County Water Agency for water conservation; \$103,000 to Redwood City for public outreach to DACs related to Bayfront Canal/Atherton Channel project.
- Taylor Chang will send an email to existing projects in Round 3 to determine if there is interest and/or need for additional funds to provide additional benefits to the projects.

2. Website Discussion

Brian Mendenhall mentioned that Robyn Navarra is working on a minor glitch with the template and not being able to wrap text.

Action Items:

- Mr. Mendenhall will follow up with Ms. Navarra on fixing the project template form and uploading it to the website.

3. Approach to Prop 1 IRWM DAC Involvement Funds

Nahal Ghoghaie stated she included an implementation-level work plan development blueprint in the meeting packet, which describes the strategy moving forward for the DACI program. She is currently working with SFEI to develop EJCW's work plan and budget. She didn't have an updated work plan and budget to share with the group, but will have the draft documents prepared for the next Coordinating Committee meeting. She would like the group's feedback at that meeting. Mr. Ritchie summarized that the Coordinating Committee can help with high level policy questions to help Ms. Ghoghaie make decisions on how to allocate the budget to the outreach partners. Ms. Ghoghaie's next step is to finalize the outreach partners' work plans and budgets.

BCDC dropped out of the round as an outreach partner because they don't have the administrative capacity to participate anymore. As a result, Resilient Communities Initiative (RCI) wouldn't be able to participate because they were housed under BCDC's Adapting to Rising Tides proposal. To continue to participate, RCI would need a new fiscal sponsor. One option is to have Greenaction be RCI's fiscal sponsor, which could expand RCI's participation to beyond Adapting to Rising Tides. Mr. Mendenhall also proposed using the BCDC funds to fund additional partners in the gaps areas. It was decided that the group would continue to discuss options and postpone making a decision until March.

In response to a question about any issues with other outreach partners, Ms. Ghogahie mentioned that one organization lost a staff person that would have been working on this program. Mr. Ritchie suggested that she reach out to the organization and ask what their plan is to deal with this change.

EJCW is also engaging in a gaps analysis to bring outreach partners into the mix that haven't yet been identified. Ms. Ghogahie identified 2 groups in Vallejo- Clean Air Vallejo and All Positives Possible; Contra Costa Resource Conservation District representing Bay Point, Antioch, and Pittsburg; and Nuestra Casa and Youth United for Community Action representing East Palo Alto.

Maddie Duda is working with SFEI on needs assessment and data collection. She is refining the elements of the needs assessment to be in line with the legislation, making sure the information is meaningful, and in line with the goals of IRWM and the Coordinating Committee. Ms. Duda and Kate Nicholson put together a comprehensive list of social and environmental metrics last year that Ms. Duda will pair down for the needs assessment.

On the sub-contractor agreement template, Ms. Ghoghaie has been working with Michelle Novotny and Ms. Darr on refining it. Ms. Ghoghaie will have a revised version of the template to share with the group soon.

There was discussion of potentially creating evaluation metrics to help inform the budget allocation to the outreach partners. It was mentioned that the metrics could be based on the Prop 1 goals of reliability, resilience, and restoration. It also was mentioned that the group hasn't ever developed program metrics for IRWM because it's difficult to gather data and make it meaningful. It could take up a lot of time to come up with the metrics. It was cautioned to be careful that the metrics don't end up being used to prioritize projects throughout the Bay Area because it will be hard to balance needs in direct comparison to one another.

Sherri Norris from CIEA has submitted a budget and initial invoice for reimbursement to EJCW. CIEA and EJCW are still in the process of executing the sub-contractor agreement.

EJCW will be speaking at the North Bay Watershed Association on Friday March 2 about the DACI Program.

EJCW will be hosting an outreach partner orientation on April 25-26 at the State building in Oakland at 1515 Clay Street. Ms. Ghoghaie may be reaching out to Coordinating Committee members to present on IRWM at the orientation.

Ms. Norris didn't attend the meeting and therefore didn't give an update on Tribal outreach.

Action Items:

- Ms. Ghoghaie will provide EJCW's draft work plan and detailed budget for the DACI program for the next Coordinating Committee meeting. The presentation should also include CIEA's budget.
- Ms. Chang will put on the March Coordinating Committee meeting agenda an item to discuss BCDC withdrawing as an outreach partner.
- Ms. Ghoghaie will send Ms. Chang the updated sub-contractor agreement template to share with the Coordinating Committee this week.

4. Discussion of Plan Update

Ms. Novotny sent an email to the large water utilities asking for information on various groundwater contaminants. The group will need to address groundwater contaminants in the Plan update.

Regarding stormwater updates to the plan, Ms. Novotny will send an email to the agencies to determine if there are any stormwater management plans that need to be adopted.

Ms. Novotny and Ms. Chang will check on the climate change section of the 2013 Plan to determine if it's in compliance with the Plan update.

Regarding tribal updates, Ms. Novotny will reach out to Ms. Norris for an update.

Action Items:

- Ms. Novotny will send an email to the agencies to determine if there are any stormwater management plans that need to be adopted.
- Ms. Novotny and Ms. Chang will check on the climate change section of the 2013 Plan to determine if it's in compliance with the Plan update.
- Ms. Novotny will reach out to Ms. Norris for an update on Tribal updates to the 2013 Plan.

5. Announcements

Carl Morrison mentioned that the IRWM Roundtable of Regions had call today. There will be a workshop on the future of IRWM in Oakland at the State building on Wednesday May 30.

Jake Spaulding requested that there be a standing agenda item for an AQPI update under on Status of Round 1, Round 2, Drought Round, 2015 Round 4. Mr. Spaulding mentioned that there was an AQPI meeting with SCVWD and SFPUC a couple weeks ago. He has also been meeting with other potential partners including BCDC. The agreement with USGS should be signed this week. He will be looking at potential East Bay and North Bay radar sites in the 2nd week of march.

The March meeting will be at ABAG's San Francisco's office, 6th floor in Santa Clara conference room at 375 Beale Street.

The April meeting will be at Santa Clara Valley Water District's Advanced Treated Water Facility. Mr. Mendenhall proposed to hold the meeting from 12-1:30PM and then the tour the facility from 1:30-3PM. Mr. Mendenhall will provide Ms. Chang with additional information.

The 4th Monday in May is a holiday, so the meeting will be rescheduled to May 21 at SFPUC.

The State Coastal Conservancy will host the June meeting.