

**SF Bay Area IRWMP Coordinating Committee  
Meeting Summary  
April 24, 2017  
Location: Coastal Conservancy  
1515 Clay Street, Oakland, CA 94612**

**1. Roll Call – Appointed Functional Area representatives Present**

<b>Water Supply-Water Quality</b>	<b>Wastewater-Recycled Water</b>	<b>Flood Protection-Stormwater</b>	<b>Watershed</b>	<b>Disadvantaged Communities</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>• Mark Seedall, CCWD</li> </ul>	<ul style="list-style-type: none"> <li>• Cheryl Munoz, SFPUC representing BACWA (by phone)</li> </ul>	<ul style="list-style-type: none"> <li>• Brian Mendenhall, SCVWD (by phone)</li> </ul>	<ul style="list-style-type: none"> <li>• Brenda Buxton, Coastal Conservancy</li> <li>• Judy Kelly, NBWA</li> </ul>		<ul style="list-style-type: none"> <li>• Steve Ritchie, Chair, SFPUC</li> </ul>

Others Present:

Taylor Chang, SFPUC  
 Rebecca Darr, SFEP  
 Maddie Duda, EJCW  
 Maggie Dutton, CCWD  
 Ana Garcia, Environmental Defense Fund  
 Nahal Ghoghaie, EJCW  
 Kate Nicholson, EJCW  
 Michelle Novotny, SFPUC

By Phone:

Mehdi Mizani, DWR  
 Carl Morrison, Morrison & Associates  
 Matt Sagues, MMWD

**2. Status on Round 2, 2014 Drought Round 3, and 2015 Round 4**

For Round 2, Q9 submission will be uploaded to DWR at the end of the week. Amendment 2 for the Rheem Creek Mitigation project was approved by DWR and is going through signatures at ABAG to be followed by execution by DWR. Project Completion Reports are being reviewed by SFEP for EBMUD/East Bayshore Recycled Water (Project 2) and SFPUC/Regional Groundwater Storage and Recovery Projects (Project 11). The Redwood City’s Bayfront/Atherton Canal Flood Control Project (Project 10) and St Helena’s Upper York Creek Dam Removal Project (Project 18) seem to be back on track with agency permitting and environmental issues. The San Mateo County/Pescadero Water Supply & Sustainability Project (Project 8) got back bids in April that are 100% more than was estimated and they are trying to figure out to keep moving forward. The Roseview

Heights/Infrastructure Upgrades for Water Supply Project (Project 13) has encountered significant setbacks with bids. After bidding last fall and not receiving any responses, they finally got one bid in March for almost 100% more than budgeted. They are figuring out how to proceed.

For 2014 Drought Round 3, Q6 submission is due May 15. Q4 Invoice was approved in early February, but we are still awaiting payment. Q5 Invoice was approved and the check should be received by ABAG sometime between June 19 & July 10.

For 2015 Round 4, Q2 submission was completed on April 14. Q1 Invoice payment should be at the end of May/mid-June. Amendment #1 documentation regarding reallocation of funds to the City of East Palo Alto groundwater restoration project and the San Francisquito Creek Flood Control work project, was submitted to DWR and is currently under review.

Steve Ritchie commented that there may be a bigger issue of projects that don't have the funds to carry out the implementation of their projects. The group may need to address this issue moving forward.

### **3. Functional Area Representation**

Judy Kelly offered to be the second Functional Area representative for the Watershed functional area. The group discussed reorganizing the functional areas to integrate Disadvantaged Community (DAC) representation. There was discussion on whether to incorporate DAC representation as 1 additional representative per functional area or to create a new functional area category for DACs. There was a comment that if the group is considering adding another category for DACs, it may be beneficial to consider options for additional categories such as climate change. It was also stated that by creating a DAC functional area, this would allow flexibility for DACs to be engaged on topics most important to them and in which they are experts.

There was a comment that it may be challenging for DAC representatives to attend Coordinating Committee meetings, in addition to additional meetings with groups such as BAWAC or BAFPAAs due to lack of bandwidth. The group has done a lot of outreach to DACs and found that one of the biggest issues is that DACs don't have the staff time or resources to participate in IRWM. The group should consider whether the restructuring of the functional areas will be beneficial in the long term.

There was a comment from Brian Mendenhall as well as from Cheryl Munoz that groups such as BAFPAAs and the Wastewater/Recycled Water functional area are intended to be representative of Bay Area as a whole, which includes the DACs in its members' communities.

It was stated that the intent of this discussion was for the group to decide whether they want DAC representation within the functional areas in general. How DACs get integrated into the functional areas can be decided at a later time, after outreach has been done under the Prop 1 DACI work plan.

Nahal Ghoghaie mentioned that EJCW is working on recruiting sub-regional hub partners. These sub-regional hubs could possibly be funded to participate in the Coordinating Committee meetings.

Rebecca Darr expressed concern about creating a separate category for DACs. DACs need the opportunity to be engaged in IRWM, but not in a manner that ostracizes them. In response, there was comment that we should build the message that DACs are local experts and in that way, ensure they play a meaningful role in the IRWM process.

Ms. Kelly commented that as we change the process, there needs to be a level of commitment from new members in order to optimize knowledge retention within the Coordinating Committee.

It was decided that DACs should be represented in the functional areas as a new category. The group will revisit this structure and how the representatives get selected through the DAC work plan.

Action Items:

- Taylor Chang will add a 6<sup>th</sup> column to the functional areas to represent DACs.
- The flood protection agencies and watershed agencies will come up with a recommendation for Vice-chair of the Coordinating Committee.

**4. Website Discussion**

Mr. Mendenhall shared the group's comments on the draft layout of the new web page with internal staff. Mr. Mendenhall anticipated another month to transfer the remaining data from the existing BAIRWMP website to the new Wordpress site.

Robyn Navarra has been coordinating with Zentraal on the existing contract. Invoices from Zentraal for Q4 2016 and Q1 2017 were just received. After payment of these invoices, the contract will have roughly \$2,000, which may be enough to cover the cost of exporting the database from the existing BAIRWMP website. Marin Municipal Water District does not want to add any more money to the contract. If Zentraal does not continue to host the website after April, Mr. Mendenhall will follow up on whether David Siedband will be able to migrate the database.

Mr. Mendenhall mentioned that the new website could be live in the interim. The website would have "wordpress" in the domain name, which the group would have to pay for to be removed. It was noted that full-time hosting of the new website will require funding, potentially from the 4-party funds.

Mr. Mendenhall confirmed that it's possible to do a redirect from the existing website to the new website.

The group agreed that old documents from 10 or more years ago don't need to be migrated to the new website. It was decided that old information could be stored in digital archives at the following agencies in each of the four sub-regions: East Bay Municipal Utility District, Marin Municipal Water District, Santa Clara Valley Water District, and San Francisco Public Utilities Commission.

Action Items:

- When the digital archives of the data from the existing website are available, Mr. Mendenhall will ensure that the agencies in each sub-region receive a copy.
- Michelle Novotny will research which agencies are in the 4-party agreement.

**5. Approach to Prop 1 IRWM DAC Involvement Funds**

Nahal Ghoghaie provided an update on the status of the grant agreement. Ms. Ghoghaie is working with Mehdi Mizani to finalize the grant agreement template. There were questions and clarifications from both DWR and Environmental Justice Coalition for Water (EJCW) that have almost been worked through. Mr. Mizani is expected to send the grant agreement to EJCW by close of business Wednesday May 3 for execution.

EJCW is beginning to engage potential science, data, and technical partners for assistance with mapping and the needs assessment. On May 3 at 2pm, EJCW is hosting a meeting with potential technical partners to help them understand what the goals are in order to develop collaborative partnerships instead of creating a competitive bidding process.

EJCW brought a handout containing the list of projects that the Coordinating Committee identified as potential outreach partners last year. EJCW plans to do interviews with these projects to find out more about how they can be engaged. It was noted that the handout provided by EJCW listed projects, however, the list should be more correctly labeled initial outreach. The handout was not available prior to the meeting and therefore no one on the phone was able to review or comment on the handout itself. Mr. Ritchie suggested that Ms. Ghoghaie send an email to the potential partners giving an update that the interviews will be coming soon. Mr. Ritchie stated that he has received many questions on the status of the grant round from organizations that submitted proposals last year.

Ms. Ghoghaie emphasized that the list is not exhaustive and that there is still time to add partners to the list. It is likely that additional partners will be identified through the outreach process as well. There was a comment that the allocation of the grant funding should be equitably distributed among the 4 sub-regions. In response, it was stated that due to the nature of this grant round there may be certain regions with greater need for funding than others; therefore, flexibility is key. Carl

Morrison stated that the sub-regional allocations may be evened out among the sub-regions during the subsequent DAC implementation grant round.

Action Items:

- Ms. Ghoghaie will send the draft interview questions for the interviews with potential project partners to Ms. Chang to distribute to the group.
- Ms. Ghoghaie will contact the potential partners with an update that the interviews will be happening soon.

**6. Announcements**

Ms. Chang made a final announcement that the BAIRWM was contacted by DWR to provide data on all stormwater projects, including groundwater recharge and direct use of stormwater, in the Bay Area that will be completed by 2020 or 2035. Ms. Chang asked if any agencies had updates on projects to contact her as soon as possible.

On behalf of EJCW, Ms. Ghoghaie will be attending the National Adaptation Form in Saint Paul, Minnesota on May 9-11 and asked if anyone from the CC is attending. David Behar from the San Francisco Public Utilities Commission will also be attending.

**BAIRWMP Coordinating Committee**  
Schedule of Future CC Meetings

Date	Location
June 26, 2017	ABAG (SF office)
July 24, 2017	EBMUD
August 28, 2017	Contra Costa Water District
September 25, 2017	SFPUC