

**SF Bay Area IRWMP Coordinating Committee  
Meeting Summary  
June 26, 2017  
Location: ABAG, 375 Beale Street, San Francisco, CA 94105**

**1. Roll Call – Appointed Functional Area representatives Present**

<b>Water Supply-Water Quality</b>	<b>Wastewater-Recycled Water</b>	<b>Flood Protection-Stormwater</b>	<b>Watershed</b>	<b>Disadvantaged Communities</b>	<b>Other</b>
	<ul style="list-style-type: none"> <li>• Cheryl Munoz, SFPUC representing BACWA (by phone)</li> </ul>	<ul style="list-style-type: none"> <li>• Mark Boucher, CCCFCWCD</li> <li>• Brian Mendenhall, SCVWD (by phone)</li> </ul>	<ul style="list-style-type: none"> <li>• Josh Bradt, SFEP</li> <li>• Brenda Buxton, SCC</li> </ul>		<ul style="list-style-type: none"> <li>• Steve Ritchie, Chair, SFPUC</li> </ul>

Others Present:

Taylor Chang, SFPUC  
 Rebecca Darr, SFEP  
 Carl Morrison, Morrison & Associates  
 Michelle Novotny, SFPUC  
 Brad Arnold, DWR

By Phone:

Maddie Duda, EJCW  
 Mehdi Mizani, DWR  
 Robyn Navarra, Zone 7  
 Kate Nicholson, EJCW  
 Jake Spaulding, SCWA

**2. Status on Round 2, 2014 Drought Round 3, and 2015 Round 4**

For Round 2, Q8 DWR payment totaling \$2.261 million was mailed out on May 23. Q9 payment totaling \$1.6 million is still expected to be paid out before the end of July. Q10 reports and invoices were received on June 15 and SFEP is currently reviewing.

There was a Project Completion Site Visit with DWR and SFEP on June 8 to Project #14 Oro Loma SFPUC’s Regional Groundwater Storage & Recovery effort. SFEP is working on scheduling Completion Site Visits in the last half of July for Project #3, Marin Municipal Water District/Lagunitas Creek Watershed, Project #4: Marin RCD/Agricultural BMP Projects, and Project #6: Sonoma County Water Agency/North Bay Water Reuse.

Project Completion Report for Projects #2 EBMUD/East Bayshore Recycled Water was uploaded to DWR and their review is in process. Project #11 SFPUC/Regional Groundwater Storage and Recovery Projects submitted revisions on June 16, which are being reviewed for anticipated upload on June 23. Project #12 East Bay Regional Park District/Breuner Marsh Restoration anticipates upload of first draft by end of June. Project #17 Contra Costa Water District/Rheem Creek Mitigation will submit first draft Project Completion Report at the end of June.

Project #13 Roseview Heights/Infrastructure Upgrades for Water Supply has been approached by San Jose Water Company for a possible merge. Roseview Heights should know more details by mid-July. If the merge occurs, they will withdraw from the grant. Mark Boucher commented that the group may want to begin thinking about how the grant funds would be reallocated if Roseview Heights withdraws from the grant.

Projects #3 & #9 are working on Letters of Justification for Work Plan Amendments. SFEP anticipates submitting the letters to DWR by mid-July. This would be Amendment #3 for this Round.

For 2014 Drought Round 3, Q5 payment totaling \$3.323 million is expected this week. Q6 submission reviews will be uploaded to DWR on June 29. The Napa Sanitation/Los Carneros & Miliken Sarco-Tulocay Recycled Water Distribution Project Completion Report was approved and the retention invoiced.

DWR completed a site completion visit on June 8 for Project #7 San Mateo RCD/Drought Relief for South Coast off-stream reservoir construction. For Project#3 Napa Sanitation/Los Carneros & Miliken Sarco-Tulocay Recycled Water, retention payment is expected by the end of July or early August. Project #5 DERWA/Extension of Recycled Distribution for Dublin and San Ramon Valley will submit the first draft Project Completion Report on June 22.

For 2015 Round 4, Q1 DWR payment for ~\$361,000 was received and checks were sent out in mid-June. Q2 reporting and invoices were approved.

DWR completed its review of Amendment #1 (relocation of Anderson Dam funds to Project #4 East Palo Alto/Groundwater supply and Project #6 State Coastal Conservancy/San Francisquito Lower Creek Flood Control and Restoration). DWR had no issues with East Palo Alto's Letter of Justification, but the San Francisquito Creek Project needs to define and include as part of its R4 Work Plan, the amount of money that will be returned to the Upper Creek restoration work along with the benefits to be accrued. DWR expressed concerns that the work plans for the San Francisquito Creek project under Prop 84 and Prop 1E seem similar. Melanie Richardson and Brian Mendenhall will coordinate with Mehdi Mizani to clarify the work plan.

Rebecca Darr stated that Prop 84 Rounds 2, 3, and 4 will be audited by the Department of Finance this July.

There was discussion about organizing a field visit for interested Coordinating Committee members to projects that have been completed.

Jake Spaulding provided an update on the AQPI project. There is an amendment with DWR in progress to recognize a funding match received from NOAA. The sub-agreements with the different federal and state agencies involved should be going to Sonoma County Water Agency board in mid-August. After that, there will be a meeting with all the partners scheduled for late August or early September. One X-Band radar will be installed at Penetencia very soon. SCWA put in an application with FEMA for funding to put in 2 extra radars to cover areas that couldn't be covered under the original grant round.

Action Items:

- Mr. Mizani will call Ms. Richardson to touch base on DWR's concerns with the San Francisquito Creek Project work plan.
- Mr. Mendenhall will follow up with Ms. Richardson and Mr. Mizani to clarify the work plan.
- Taylor Chang will add the following item to the agenda for next month's CC meeting: organize a site visit to a completed Prop 84 grant project.

**3. Website Discussion**

Mr. Mendenhall reported that the contract with Zentraal is still ongoing. The goal is to terminate the contract by the end of June. He is prepared to go live with the new website, which would involve hosting the website through GoDaddy, or another provider, to remove "Wordpress" out of the website title. SCVWD can manage the transition of the website to GoDaddy, cover the cost of hosting for the first year, and get reimbursed with the 4-party funds. There will likely not be a clean re-direct from the old website to new website because the old site won't function anymore as of July 1.

Regarding the database transfer, Mr. Mendenhall received a large file from Zentraal but it wasn't provided in a user-friendly format. Mr. Mendenhall suggested that the group send an email to the listserv asking for agencies to send in any updated information on their projects that we can then upload to the new database. This could be an opportunity to ask for a status update and ask agencies to identify the sub-region and functional area for their projects.

There are roughly 350 project files and 2,300 files total on the old website up on the old website that need to be downloaded and archived. Not all the project information would need to be posted on the new website.

Michelle Novotny mentioned that the SFPUC has two summer interns that can assist with downloading files from the old database and archiving them. Mr. Mendenhall stated that the files have to be downloaded by the end of June.

Regarding administration of the new website, the SFPUC will be responsible for adding Coordinating Committee minutes, announcements, and meeting materials. The website subcommittee will be responsible for the rest of the administrative duties.

Action Items:

- Ms. Chang will send out an announcement to the listserv asking agencies to send in any updated information on their projects.
- Ms. Chang will work with SFPUC interns to download remaining files from the old website and archive the files.
- Mr. Mendenhall will proceed with going live with the new website.

**4. Functional Area Representation**

For the Watershed functional area, BAWN is the functional area body. Because BAWN is a coalition of agencies and doesn't have association meetings where formal votes take place, the group agreed that Josh Bradt can be the third functional area representative for the Watershed functional area.

For the Wastewater-Recycled Water functional area, BACWA is the functional area body. Cheryl Munoz will confirm with BACWA that Dave Williams is the third representative.

For the Water Supply-Water Quality functional area, BAWAC is the functional area body. Steve Ritchie will confirm with BAWAC on a third representative.

For the Flood Protection/Stormwater Management Functional Area, BAFPA is the functional area body. The representatives are Brian Mendenhall of SCVWD, Mark Boucher of CCCFCD, and Carol Mahoney of Zone 7. If Carol's work does not permit her to participate, the Rick Thomasser of Napa County FCD will permanently replace her.

Other agencies that aren't represented in the functional area representatives include Marin Municipal Water District and Bay Area Water Supply & Conservation Agency.

Action Items:

- Ms. Chang will add Mr. Bradt as the 3<sup>rd</sup> representative for the Watershed functional area.
- Ms. Munoz will report to the CC on a 3<sup>rd</sup> representative for the Wastewater-Recycled Water functional area.
- Mr. Ritchie will report to the CC on a 3<sup>rd</sup> representative for the Water Supply-Water Quality functional area.

## **5. Approach to Prop 1 IRWM DAC Involvement Funds**

Carl Morrison updated the group that there are 13 phone interviews scheduled to date with Tier 1 outreach partners. These are the groups that indicated interest in being an outreach partner during the Coordinating Committee's initial outreach solicitation. The interviews will help EJCW select outreach partners for this grant round. EJCW is hoping to complete the interviews done by July 14<sup>th</sup>. EJCW is also reaching out to organizations that didn't indicate interest previously, but should be included in the outreach process. EJCW recognizes the group's desire to have sub-regional balance.

Mr. Morrison also stated that EJCW was successful in getting a \$5 million contract to provide technical assistance for DAC implementation projects. This is not related to the DAC outreach round. The technical assistance contract will help EJCW provide assistance to DACs with a population of 10,000 people or less, based on the community's municipal service area.

The grant contract with DWR for the DACI grant hasn't been signed yet. EJCW is working with DWR to answer remaining questions on the budget.

EJCW fellows will be employed until mid-September. There was discussion about how EJCW will be able to continue the outreach work after the fellows leave.

Brad Arnold commented that the group should be thinking about coordination with the East County IRWMP overlap area. The overlap area needs to be included in the overall scope of work. The overlap area is located between Antioch and Willow Pass. It was reported by Mr. Boucher and Mr. Morrison that Eastern Contra Costa County is involved in discussions with EJCW regarding outreach efforts.

### **Action Items:**

- Maddie Duda will report back to EJCW that the Coordinating Committee is requesting a presentation on the results of the outreach partner interviews and a staffing update at the next CC meeting.
- Ms. Duda will follow up with Colin Bailey and Nahal Ghoghaie on submittal of the remaining items to DWR in order to execute the grant contract.

## **6. Announcements**

Ms. Chang handed out copies of the Stakeholders Perspectives report published by DWR in March 2017.

The next Coordinating Committee meeting will be at EBMUD. Mr. Boucher offered to host the October meeting at the Contra Costa County Flood Control and Water Conservation District office. Brenda Buxton offered to host the November meeting at the State Coastal Conservancy office.